



Authorization for the Release of Information

Housing Authority requesting release of information:

New Hampshire Housing
32 Constitution Drive
Bedford, NH 03110

603-472-8623

Authority: 42 U.S.C. 1437f and 3535(d), implemented at 24CFR 982.551(b).

Purpose: In signing this consent form, you are authorizing NHHFA to request information from the sources listed on the form. NHHFA needs this information to verify your household's income or other information, in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. NHHFA may participate in computer matching programs with these sources in order to verify your eligibility and level of benefits.

Uses of Information to be Obtained: HUD is required to protect the income information it obtains in accordance with the Privacy Act of 1974, 5 U.S.C. 552a. HUD may disclose information (other than tax return information) for certain routine uses, such as to other government agencies for law enforcement purposes, to Federal agencies for employment suitability purposes and to NHHFA for the purpose of determining housing assistance. NHHFA is also required to protect the information it obtains in accordance with any applicable State privacy law. HUD and NHHFA employees may be subject to penalties for unauthorized disclosures or improper uses of the income or other information that is obtained based on the consent form.

Who Must Sign the Consent Form: Each member of your household who is 18 years of age or older must sign the consent form. Additional signatures

must be obtained from new adult members joining the household or whenever members of the household become 18 years of age.

Failure to Sign Consent Form: Your failure to sign the consent form may result in the denial of eligibility or termination of assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to NHHFA's grievance procedures and Section 8 informal hearing procedures.

Sources of Information To Be Obtained: The groups or individuals that may be asked to release the authorized information include but are not limited to:

- Previous Landlords (including Public Housing Agencies)
- Courts and Post Offices
- Schools and Colleges
- Law Enforcement Agencies
- Support and Alimony Providers
- Social Service Agencies
- Medical and Child Care Providers
- Veterans Administration
- Retirement Systems
- Utility Companies
- Department of Health and Human Services
- Wages from current and former employers
- Financial Institutions

Consent: I consent to allow NHHFA to request and obtain income information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that NHHFA under this consent form cannot use income information it receives to deny, reduce or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest those determinations.

This consent form expires 15 months after signed.

Signatures:

Head of Household

Spouse

Other Family Member over age 18

Date

Date

Date

XXX-XX-_____
Last four (4) digits of Social Security Number (if any) of Head of Household

Other Family Member over age 18

Other Family Member over age 18

Date

Date

Penalties for Misusing this Consent:

HUD, NHHFA and any owner (or any employee of HUD, NHHFA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of NHHFA or the owner responsible for the unauthorized disclosure or improper use.

(1/2011)

NEW HAMPSHIRE HOUSING FINANCE AUTHORITY

32 Constitution Drive, Bedford, NH 03110
Mail: PO Box 5087, Manchester, NH 03108

603.472.8623
NHHFA.org

