



NEW HAMPSHIRE 2019 ACTION PLAN



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

New Hampshire's Consolidated Plan is developed by the Housing and Community Development Council, which was established by Executive Order and is staffed by New Hampshire Community Development Finance Authority, New Hampshire Housing, and the Bureau of Housing Supports. In order to receive allocations of Community Development Block Grant, HOME Investment Partnerships, Housing Trust Fund, and Emergency Solutions Grant funds from the US Department of Housing and Urban Development, the state is required to submit a Consolidated Plan. Among other things, the plan must assess the state's housing, homeless, and community development needs, establish priority needs, and explain how they will be addressed with HUD and other funding. This Action Plan describes how the above-mentioned resources will be applied for, distributed and utilized to address New Hampshire's housing, homeless, and community development needs during calendar year 2019.

It should be noted that Housing Trust Fund (HTF) allocations are not made until May or June each year, requiring a substantial amendment to the Action Plan at a later date.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The State of New Hampshire anticipates the following HUD resources to assist with the state's Housing, Homeless, and Community Development needs:

HOME Investment Partnerships funding for FFY 2019 is expected to be approximately \$3,879,488. Intended uses of this annual grant plus program income and/or uncommitted funds from previous years include \$5,767,321 to contribute to the development of 100 units of new affordable housing and \$750,000 for the preservation 25 affordable housing units.

A Housing Trust Fund allocation of \$3,000,000 is expected in April 2019, at which time a substantial amendment to the 2019 Action plan will be required.

Emergency Solutions Grant funding of \$870,215 is anticipated and will be used to provide short term rental assistance and rapid rehousing for 400 households, homeless prevention for 100 households and housing relocation and stabilization services for all 500 persons to receive case management and maintain housing.

The CDBG program, funded at approximately \$8,849,833 this year, helps address multiple community development needs. Community Development priorities for the 2019 calendar year include:

High

- Housing
- Economic Development
- Water and Wastewater Facilities
- Childcare Facilities
- Transitional Housing Facilities

Medium

- Center Facilities
- Other Public Facilities
- Removal of Architectural Barriers

The 2019 Community Development Block Grant will fund \$3,142,169 of economic development activities, \$750,000 of microenterprise assistance, \$200,000 in planning grants, \$500,000 in urgent need funds and \$3,892,169 in grants for public facilities and to support affordable housing efforts.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Although it is impossible to estimate exact numbers of homeless households to be served, housing units completed, and community development projects to be completed in a given year, production and performance under all three of these programs has been steady and reliable over time. None of these three grantees has ever had to pay grant money back.

ESG utilizes project monitoring via site visits, CAPER reporting, System Performance Measures and Contract compliance as methods to evaluate performance.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In addition to solicitation of public input from partners, grantees, and other interested parties, the development of the Action Plan was discussed with the Housing and Community Development Planning Council and a draft reviewed with them. Citizen participation was solicited through emails to grantees, constituents, and interested parties of the Community Development Finance Authority, New Hampshire Housing, and the Bureau of Housing Supports, public announcements published on CDFA and NHHFA websites and the statewide newspaper, and announcement board posting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments received during 30 day public comment period including a public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

None.

7. Summary

The HUD resources of CDBG, HOME, HTF, and ESG have made valuable contributions to New Hampshire's cities, towns, and citizens in many ways as will be seen in the remainder of this plan. Programmatic changes in Emergency Solutions Grant have been helpful, and both CDBG and HOME funding have been temporarily increased, but when housing affordability remains a growing concern that is clearly tied to homelessness. Public and partner input have always been important in helping to shape how these resources are deployed.

PR-05 Lead & Responsible Agencies - 91.300(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	NEW HAMPSHIRE	
CDBG Administrator		NH Community Development Finance Authority
HOPWA Administrator		
HOME Administrator		NH Housing Finance Authority
ESG Administrator		Bureau of Housing Supports
HOPWA-C Administrator		
		NH Housing Finance Authority

Table 1 – Responsible Agencies

Narrative

New Hampshire Housing Finance Authority is the lead agency in New Hampshire's Consolidated Planning.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.110, 91.300(b); 91.315(l)

1. Introduction

Provide a concise summary of the state's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies

The Housing and Community Development Planning Council exists to obtain consultation from the above-mentioned groups regarding the use of state HOME, CDBG, ESG, and now HTF funds, but in addition to that it serves to increase understanding and communication between housing and service providers as well as government. New Hampshire Housing's frequent conferences and trainings also serve to bring diverse audiences with related interests together. With New Hampshire being as small a state as it is, many of us from the housing and service provider worlds tend to be involved on each other's Boards, Councils, and other planning and advisory groups. For example, NHHFA and BHS are both represented on the NH Behavioral Health Advisory Council, NHHFA serves on the Housing Committee of the Balance of State Continuum of Care and the CDBG Advisory Council, BHS participates in the Workforce Housing Council that NHHFA sponsors, and we typically co-sponsor each other's conferences and training events.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

NH has 3 Continuums of Care (CoC), The Greater Nashua (GNCoC), Manchester (MCoC) and Balance of State (BoSCoC). The Bureau of Housing Supports (BHS) is the NH State recipient for ESG funding, and the BHS administrator is the Co-Chair of the BoSCoC, which ensures a high degree of collaboration and coordination of services between the ESG program and BoSCoC programs. The BoSCoC has subcommittees that focus on Chronic Homelessness, Family Homelessness and Housing and Education (needs of homeless children and their families). The state also funds homeless services at a level of \$4.1 million annually, and oversees the administration of the federal Health and Human Services (HHS) Substance Abuse and Mental Health Services Administration (SAMHSA) funded Projects for Assistance in Transition from Homelessness (PATH) outreach program, and the state (Housing Opportunities for Person's with Aids) HOPWA program grants. This allows the BHS to ensure coordination of services and communications among outreach, shelter and transitional and Permanent Supportive Housing Programs. The BHS mission, in addition to coordinating funding, is to ensure collaboration between all of NH's homeless assistance programs, ensuring alignment with common goals and efficient utilization of

resources. BHS coordinates regular meetings for statewide Outreach staff, Shelter Directors, and Permanent Supportive Housing case managers to share information on various initiatives, provide TA and foster communication and coordination of services. BHS staff co-chair or participate in a number of community task forces and committees including the NH Homeless Veterans Committee, North Country Veterans Committee, and the Homeless Teen Task force which are each focused on addressing the needs among each of these groups. BHS has also worked with providers to increase the number of CoC and ESG funded rapid rehousing programs across the state to better reduce and shorten the time families experience homelessness.

Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

NH has 3 Continuums of Care (CoC), The Greater Nashua (GNCoC), Manchester (MCoC) and Balance of State (BoSCoC). BHS staff conduct presentations at statewide, CoC and ESG provider meetings to openly discuss performance standards and policies. This includes review of the current NH ESG program design; policies and procedures; expected available funds and examples of how to allocate funds; the process for evaluating outcomes; performance standards. HMIS policy and standards are reviewed by the HMIS Advisory board consisting of local end users and administrative staff. HMIS Advisory board also reviews the HMIS Governance Model as well as solicitation of feedback and discussion regarding information presented. Allocation of ESG funds is subject to an open procurement process where any and all parties can apply for funding.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Neighborworks Southern New Hampshire
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
2	Agency/Group/Organization	FAMILIES IN TRANSITION
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
3	Agency/Group/Organization	Concord Housing Authority
	Agency/Group/Organization Type	PHA

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
5	Agency/Group/Organization	Berlin Housing Authority
	Agency/Group/Organization Type	Housing PHA

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
6	Agency/Group/Organization	Strafford Economic Development Corporation
	Agency/Group/Organization Type	Regional organization Business Leaders Community Development Financial Institution Private Sector Banking / Financing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
7	Agency/Group/Organization	New Hampshire Legal Assistance
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
8	Agency/Group/Organization	Regional Economic Development Center of Southern New Hampshire
	Agency/Group/Organization Type	Regional organization Business Leaders Community Development Financial Institution Private Sector Banking / Financing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
9	Agency/Group/Organization	Granite State Independent Living
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Health Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
10	Agency/Group/Organization	SOUTHWESTERN COMMUNITY SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
11	Agency/Group/Organization	Granite United Way
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
12	Agency/Group/Organization	HARBOR HOMES
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Persons with Disabilities Services-homeless Services-Veterans

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
13	Agency/Group/Organization	Eastern Lakes Region Housing Coalition
	Agency/Group/Organization Type	Housing Regional organization Business and Civic Leaders Workforce Housing Advocacy

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
17	Agency/Group/Organization	State of New Hampshire, Department of Resources and Economic Development
	Agency/Group/Organization Type	Other government - State Economic Development

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
18	Agency/Group/Organization	State of New Hampshire, Bureau of Behavioral Health
	Agency/Group/Organization Type	Services-Persons with Disabilities Health Agency Other government - State

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
19	Agency/Group/Organization	State of New Hampshire, Bureau of Elderly and Adult Services
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Other government - State

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
20	Agency/Group/Organization	State of New Hampshire, Division of Family Assistance
	Agency/Group/Organization Type	Child Welfare Agency Other government - State

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council
21	Agency/Group/Organization	USDA Rural Development
	Agency/Group/Organization Type	Housing Other government - Federal Economic Development
	What section of the Plan was addressed by Consultation?	Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council.
22	Agency/Group/Organization	State of New Hampshire Healthy Homes and Childhood Lead Poisoning Prevention Program
	Agency/Group/Organization Type	Other government - State

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Housing Trust Fund
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in the Housing and Community Development Planning Council
23	Agency/Group/Organization	Town of Salem, New Hampshire
	Agency/Group/Organization Type	Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in Housing and Community Development Planning Council.

25	Agency/Group/Organization	NH Coalition Against Domestic and Sexual Violence
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Membership and participation in the Housing and Community Development Planning Council

Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NH Bureau of Housing Supports	Continuum goals are the Strategic Plan Homeless goals
NH Qualified Allocation Plan 2019	New Hampshire Housing	Qualified Allocation Plan establishes and promotes housing priorities for affordable housing development and preservation.
Biennial Housing Plan 2017-2018	New Hampshire Housing	Biennial Housing Plan goals are Strategic Plan goals
NH Plan to End Homelessness	Bureau of Housing Supports	Goals overlap Strategic Plan goals.
NH Plan to End Homelessness Among Veterans	Bureau of Housing Supports	Veteran Homeless goals incorporated into Strategic Plan goals.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
FY-2019 - 2021 Strategic and Program Plan	New Hampshire Housing	Plans the use of Plans for the use of HOME and HTF along with other resources to develop affordable housing.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Housing and Community Development Planning Council meets four or five times each year to obtain input from strategically-recruited members representing the interests required by the consolidated plan regulation for consultation. Each of the meetings includes presentations on current issues within Housing, Homelessness, or Community Development as well as discussions regarding potential uses of CDBG, HOME, HTF and ESG funds, with each meeting cycle culminating in review of all Consolidated Plans and Action Plans prior to Board Approvals and submission to HUD. The membership is as above in Table 2. In order to promote broader understanding of how all three grants are utilized, consultation occurs in the context of the periodic meetings of the group as a whole.

AP-12 Participation - 91.115, 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

All four programs operate on the same program year, January 1-December 31. According to HUD regulations, an Action Plan submission is due at HUD 45 days prior to the beginning of a program year, however an Action Plan lacking formula grant amounts is considered incomplete and cannot be accepted by HUD. For the last several years, federal budgets have been passed months after the beginning of each federal fiscal year, delaying Action Plan submissions until formula grants are calculated, typically between 30 and 60 days following the passage of a federal budget.

Nonetheless, citizen comments and input regarding the Con Plan, Action Plan, and any amendments are accepted continuously and specifically encouraged during 30 day Con Plan and Action Plan citizen participation periods and 15 day CAPER citizen participation periods advertised via public notices, website postings, and targeted emails sent to business partners, interested parties and constituents

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	30 Day public comment period and public hearing	Non-targeted/broad community	30 day public comment period beginning October 1, 2018 publicized via newspaper ad and website post. Notice also emailed to NHHFA, CDFA, and BHS email lists of business partners, stakeholders, interested parties, etc	Public hearing held October 10, 2018. No non-staff attendees. No written comments have been recieved.	None received	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.320(c)(1,2)

Introduction

FFY 2019 formula grant amounts are expected to be similar to FFY 2018 levels.

Although the Housing Trust Fund formula allocation announcement occurs several months into the corresponding year's Action Plan, the significant delay in passage of the FFY 18 budget has enabled us to use a single Action Plan submission.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	8,849,833	142,000	1,818,600	10,810,433	15,217,811	CDBG funds will be used for activities as outlined in the Consolidated Plan. Program income is not anticipated and prior year resources are based upon funds repaid to CDFA because the Economic Development project did not meet its job creation or other goals.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	3,879,488	1,800,000	3,460,490	9,139,978	11,500,000	HOME funds will be utilized for Multifamily Rental Production in the form of both new construction and rehab as well as rehabilitation of existing affordable housing stock in order to preserve and extend affordability.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	870,215	0	0	870,215	1,740,430	ESG funds will be used to fund Rapid ReHousing and Homeless Prevention Rental Assistance, Housing Stability Case Management, HMIS, and admin.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HTF	public - federal	Acquisition Admin and Planning Homebuyer assistance Multifamily rental new construction Multifamily rental rehab New construction for ownership	0	0	0	0	0	No allocation until spring 2019, action plan will be amended then.
Continuum of Care	public - federal	Admin and Planning Housing Rapid re-housing (rental assistance) Rental Assistance TBRA Transitional housing	4,067,295	0	0	4,067,295	12,201,885	There are three CoC's in NH which fund Transitional Housing, Permanent Supportive Housing, Rapid ReHousing and planning and service coordination activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - federal	Admin and Planning Overnight shelter Services	4,000,000	0	0	4,000,000	12,000,000	The State of NH General Funds support Homeless assistance Services in NH at a level of approximately 4 million dollars annually.
HUD-VASH	public - federal	TBRA	78,720	0	0	78,720	236,160	New Hampshire Housing administers 142 HUD-VASH vouchers including 20 project based and 122 tenant based.
LIHTC	public - federal	Acquisition Multifamily rental new construction Multifamily rental rehab	4,629,748	0	0	4,629,748	7,200,000	Low Income housing tax Credits are administered by the Internal Revenue Service and are used for both development and preservation of affordable rental housing inventory.
Section 811	public - federal	Rental Assistance	384,000	0	0	384,000	2,554,000	Section 811 PRA blends small numbers of persons with disabilities into new or existing affordable housing and provides project based rental assistance.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Acquisition Admin and Planning Multifamily rental new construction Multifamily rental rehab	300,000	0	0	300,000	600,000	{This category is now incorporated in the above template} The Housing Trust Fund will provide extremely low income households with housing that is affordable for a minimum of 30 years. New Hampshire's allocation will be used to provide development subsidy. Additional funds from other sources will provide project-based rental assistance.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Acquisition Admin and Planning Conversion and rehab for transitional housing Economic Development Housing Multifamily rental new construction Multifamily rental rehab Overnight shelter Public Services Transitional housing	5,000,000	0	0	5,000,000	5,000,000	With the Community Development Investment Program (CDIP), CDFA gives a 75% state tax credit against a donation made to any approved community development project consistent with legislation in State RSA 162-L. The tax credit may be applied against the New Hampshire business profits tax, business enterprise tax, and/or the insurance premium tax. Tax Credits may only be issued to non-profits.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Acquisition Conversion and rehab for transitional housing Multifamily rental new construction Multifamily rental rehab Transitional housing	2,500,000	0	0	2,500,000	0	The State of New Hampshire allocated \$2.5m to the Affordable Housing Fund for transitional housing for persons with mental illness or substance use disorder.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

HOME funds will be invested in new projects as development subsidy to "buy" deeper income targeting, leveraging private equity raised with Low Income Housing Tax Credits along with additional subsidy raised through a variety of sources including the Federal Home Loan Bank of Boston, private donations, and perhaps even State or local CDBG. Depending upon availability, HOME funds may be used for the development of Special Needs housing, leveraging the resources mentioned above. Preservation activities accomplished with HOME will be limited to rehab activities to upgrade and replace building components and systems that will be required during the next contracted affordability period, and will leverage 4% Low Income Housing Tax Credits and Tax-Exempt Bond financing. The State of New Hampshire has included \$1 m in the SFY 18 budget and \$1.5 m in the SFY 2019 budget to support the development of transitional housing for people in recovery from substance abuse disorder and others being discharged from the State Hospital following acute psychiatric care.

ESG funds are matched 75% at the state level and 25% at the local level to leverage funds and resources.

CDBG funds will leverage numerous resources depending on the type of project being funded. Water/Wastewater infrastructure will be leveraged with State Revolving Loan funds from the Department of Environmental Services, USDA and municipalities themselves. Housing rehab and related activities can include LIHTC, HOME, the New Hampshire Community Loan Fund, private equity, weatherization, FHLB and other funders. Economic development could leverage private equity, banks, regional development corporation revolving loan funds, SBA and others.

The formula allocation of HUD HEARTH Emergency Solutions Grant (ESG) funds to the state is expected to be \$870,215 for 2019. Of this amount, 75% will be matched with State Grant-in-Aid funds and 25% at the local level. New Hampshire (NH) funds Emergency Shelter Operations, and Homelessness Intervention at an annual level of approximately \$4 million. The leveraging of CoC Funded services completes NH's comprehensive continuum of Homeless assistance services.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

None known to be available at this time.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives – 91.320(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Promote Housing Stability	2016	2020	Affordable Housing Homeless	New Hampshire	Homeless prevention Rapid Re Housing Services	ESG: \$866,844 Continuum of Care: \$4,067,295 General Fund: \$1,000,000	Tenant-based rental assistance / Rapid Rehousing: 600 Households Assisted Homelessness Prevention: 516 Persons Assisted
2	Preservation of Affordable Rental Properties	2016	2020	Affordable Housing	New Hampshire	Preservation of Affordable Housing	CDBG: \$1,500,000 HOME: \$750,000	Rental units rehabilitated: 25 Household Housing Unit
3	Multifamily Affordable Rental Production	2016	2020	Affordable Housing	New Hampshire	Production of Affordable Rental Housing	CDBG: \$500,000 HOME: \$5,767,321	Rental units constructed: 215 Household Housing Unit
4	Microenterprise Development Assistance	2016	2020	Non-Housing Community Development	New Hampshire	Economic Development	CDBG: \$750,000	Businesses assisted: 267 Businesses Assisted
5	Economic Development Grants	2016	2020	Non-Housing Community Development	New Hampshire	Economic Development	CDBG: \$3,142,169	Jobs created/retained: 100 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Planning Grants	2016	2020	Non-Housing Community Development	New Hampshire	Economic Development Public Facilities Grants for Public Property Public Facilities Grants for Public Services Public Facilities Grants for Water and Sewer	CDBG: \$200,000	Other: 8 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Community Development (Public Facilities) Grants	2016	2020	Non-Housing Community Development	New Hampshire	Economic Development Housing Grants Preservation of Affordable Housing Production of Affordable Rental Housing Public Facilities Grants for Public Property Public Facilities Grants for Public Services Public Facilities Grants for Water and Sewer	CDBG: \$1,892,169	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 273 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 587 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Emergency Grants	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	New Hampshire	Economic Development Housing Grants Public Facilities Grants for Public Property Public Facilities Grants for Public Services Public Facilities Grants for Water and Sewer	CDBG: \$500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 142 Persons Assisted
9	TBRA for Homeless Veterans	2016	2020	Affordable Housing	New Hampshire	Rapid Re Housing Services	HUD-VASH: \$62,976	Tenant-based rental assistance / Rapid Rehousing: 142 Households Assisted
10	Project Based Rental Assistance for Disabled	2016	2020	Affordable Housing	New Hampshire	Production of Affordable Rental Housing	Section 811: \$105,000	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted
11	Emergency Shelter	2016	2020	Homeless	New Hampshire	Emergency Shelter	General Fund: \$3,000,000	Homeless Person Overnight Shelter: 4300 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Promote Housing Stability
	Goal Description	Prevent homelessness and shorten the length of time people experience homelessness.
2	Goal Name	Preservation of Affordable Rental Properties
	Goal Description	HOME funds will be used for necessary rehabilitation of properties refinanced with 4 % Low Income Housing Tax Credits(not included in budget due to unknown utilization) to extend affordability. CDBG funds will be used to rehab single and multifamily housing units occupied by low and moderate income persons as well as the infrastructure supporting these properties. As CDBG applications are accepted on a competitive basis so there is no way to provide an accurate estimate of how many units will benefit in 2019. Please note that CDBG housing grant funding is used to provide private infrastructure upgrades to Manufactured Home Cooperatives. For the purposes of this Action Plan, it will be placed under the Strategic Plan goal of Community Development Grants.
3	Goal Name	Multifamily Affordable Rental Production
	Goal Description	Multiple resources are needed to finance affordable rental housing as reflected below.
4	Goal Name	Microenterprise Development Assistance
	Goal Description	CDBG funds are granted to non-profit economic development organizations that offer services, education and programs for micro-businesses. CDFA has allocated \$750,000 to Microenterprise Development Assistance for program year 2019.
5	Goal Name	Economic Development Grants
	Goal Description	Economic Development grants are used to create or retain jobs for low-moderate income individuals.
6	Goal Name	Planning Grants
	Goal Description	The Objective of CDBG Planning/ Feasibility Grants are to determine whether or not a proposed CDBG project is feasible and/or to recommend specific action(s) to be undertaken.

7	Goal Name	Community Development (Public Facilities) Grants
	Goal Description	CDBG allocates close to half of its Community Development Grant funding under the category of Housing and Public Facility. That means CDBG funds will be used for community development activities including public facilities like homeless shelters, neighborhood facilities, day cares, water, sewer, streets and other eligible public facility activities. CDFA has allocated \$3,892,164 for Housing and Community Development Grants. Included under the Community Development Strategic Goal plan is the repair and upgrade of water, wastewater and electric infrastructure In New Hampshire's Manufactured Home Cooperatives. Well over 100 investor owned manufactured home parks have been purchased by park residents and converted to cooperatives with financing and technical assistance from the New Hampshire Community Loan Fund . With the coops, low moderate income households are often the majority of residents who, after purchasing the property often lack the financial resources to upgrade an outdated and failing infrastructure. While CDFA does not specifically set aside funds for coops; municipalities have successfully applied for funds on behalf of these coops for many years and CDFA expects this will continue in 2019.
8	Goal Name	Emergency Grants
	Goal Description	CDFA allocates \$500,000 to emergency grants annually. Funds are awarded to applicants whose projects shall provide immediate relief because of: (1) Emergencies resulting from natural disasters; (2) Unanticipated events which have a serious and immediate threat to public health and safety; or (3) Unanticipated actions which have resulted in plant closures or permanent layoffs of employees jeopardizing the economic stability of the community.
9	Goal Name	TBRA for Homeless Veterans
	Goal Description	Tenant based rental assistance is provided to homeless veterans through a HUD VA collaboration. The VA provides services and HUD contributes tenant based rental assistance administered by New Hampshire Housing.

10	Goal Name	Project Based Rental Assistance for Disabled
	Goal Description	Section 811 PRA blends small numbers of disabled households into new or existing affordable housing and provides project based rental assistance.
11	Goal Name	Emergency Shelter
	Goal Description	Emergency shelter is provided to homeless individuals and families via state grant in aid funding.

AP-25 Allocation Priorities – 91.320(d)

Introduction:

The planned utilization of the 2018 ESG funds will allow NH to continue to build on and expand initiatives to prevent homelessness and rapidly re-house homeless persons.

The planned utilization of HOME funds will provide both the production of new affordable rental units and the preservation of existing units at risk of loss from the affordable housing inventory due to expiring affordability restrictions. Housing Trust Fund resources will contribute to new production exclusively for extremely low income households.

The planned utilization of CDBG funds will provide direct benefit in the form of improved housing, public facilities and employment opportunities to low- and moderate-income individuals and households.

Funding Allocation Priorities

	Promote Housing Stability (%)	Preservation of Affordable Rental Properties (%)	Multifamily Affordable Rental Production (%)	Microenterprise Development Assistance (%)	Economic Development Grants (%)	Planning Grants (%)	Community Development (Public Facilities) Grants (%)	Emergency Grants (%)	TBRA for Homeless Veterans (%)	Project Based Rental Assistance for Disabled (%)	Emergency Shelter (%)
CDBG	0	18	6	8	37	2	23	6	0	0	0
HOME	0	20	80	0	0	0	0	0	0	0	0
ESG	100	0	0	0	0	0	0	0	0	0	0
HTF	0	0	0	0	0	0	0	0	0	0	0

Continuum of Care	100	0	0	0	0	0	0	0	0	0	0
General Fund	0	0	0	0	0	0	0	0	0	0	100
HUD-VASH	0	0	0	0	0	0	0	0	100	0	0
LIHTC	0	0	100	0	0	0	0	0	0	0	0
Section 811	0	0	0	0	0	0	0	0	0	100	0
Other Affordable Housing Fund	0	0	0	0	0	0	0	0	0	0	0
Other Housing Trust Fund	0	0	0	0	0	0	0	0	0	0	0
Other State Community Development Tax Credits	0	20	50	0	0	0	30	0	0	0	0

Table 7 – Funding Allocation Priorities

Reason for Allocation Priorities

The planned utilization of the 2018 ESG funds will allow NH to build on and expand initiatives to prevent homelessness and rapidly re-house homeless persons. These objectives and priorities are in alignment with the Federal Strategic Plans to Prevent and End Homelessness.

The need for housing affordable to low, very low, and extremely low income households continues to exceed supply by two thirds, so development of new inventory is critical as is the avoidance of losing existing inventory through expiring use. Homeless veterans served by HUD-VASH tenant based rental assistance and extremely low income households with severe mental illness (SMI) served by project based rental assistance are high priority.

The allocation for CDBG funds remains consistent from the previous consolidated plan with roughly half of funds allocated to Housing and Public Facility Activities and half allocated to Economic Development. CDFA is allocating more of the economic development budget to

microenterprise because of demand and will be piloting job training and workforce development projects to meet the demand for qualified workforce in the state.

How will the proposed distribution of funds will address the priority needs and specific objectives described in the Consolidated Plan?

ESG Grant funds will be allocated to each category as follows: 3% HMIS; 7.5% Administrative Activities; 39.5% Prevention; and 50 % Rapid re-Housing. All of NH state homeless assistance funding and CoC funding is dedicated to preventing homelessness and assisting homeless households regain stability and is used for planning, administration, coordination of services, homeless prevention and intervention, transitional housing and permanent supportive housing.

Priority needs and specific objectives for CDBG funds will be used to upgrade municipal and private infrastructure, improve housing stock, provide jobs and provide micro-enterprise skills training.

HOME funds will be awarded to projects that will address the needs of low and moderate income households, comprised of families, elderly, and those with special needs. HTF funds are dedicated exclusively to housing affordable to extremely low income households with preferences for those with disabilities, those who are chronically homeless, veterans, and those who are in recovery from a substance use disorder.

AP-30 Methods of Distribution – 91.320(d)&(k)

Introduction:

BHS conducts separate competitive procurement processes for the ESG Rapid Re-Housing and Prevention Programs, state funded Emergency Shelter and Homeless Intervention Programs. The CoC program is primarily renewal funding and the process is governed by HEARTH regulations and the parameters HUD sets forth in each years NOFA competition. These objectives and priorities are in alignment with the Federal Strategic Plans to prevent and end homelessness.

New Hampshire Housing distributes HOME Investment Partnerships funds in accordance with HUD HOME Program Rules and New Hampshire Qualified Allocation Plan.

CDFA distributes CDBG funds in accordance with the State of New Hampshire Code of Administrative Rules, Chapter Cdfa 300 Community Development Block Grant Rules.

Distribution Methods

Table 8 - Distribution Methods by State Program

1	State Program Name:	Community Development Block Grant Program
	Funding Sources:	CDBG

Describe the state program addressed by the Method of Distribution.	<p>The primary purpose of the CDBG program is the development of viable communities by providing decent housing, suitable living environments, and expanding economic opportunities, principally for low and moderate income people. The program is sponsored by the US Department of Housing and Urban Development (HUD).</p> <p>CDFA distributes CDBG grants to New Hampshire's cities, towns, and counties. A nonprofit agency may also apply through its municipality or county as a sub-recipient of CDBG money. All eligible municipalities and counties can apply for up to \$500,000 in CDBG funds per year. Grants may be applied for under the following categories.</p> <ul style="list-style-type: none"> • Economic Development • Housing, Public Facilities • Emergencies and Unanticipated Events • Feasibility Studies <p>Public Service for economic development related activities</p>
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<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>State legislation requires that CDFA solicit applications from all eligible municipalities and to award funds through a competitive allocation system (RSA 162-L:17, Procedures for Administration). The intent is to increase the number of municipalities participating in this program. 229 incorporated New Hampshire municipalities and the ten county governments are eligible for the State CDBG Program. CDBG Rules require that at least 51% of the funds requested for Housing and Public Facilities and 60% for Economic Development shall be used for direct benefit to low- and moderate-income persons.</p> <p>Detailed criteria that is used to select applications can be found in the State of New Hampshire Administrative Rules Chapter Cdfa 300, Community Development Block Grant Rules http://www.nhcdfa.org/document/cdbg/1 .</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>CDBG application criteria may be accessed on the CDFA website at www.nhcdfa.org. Individuals that are registered in the CDFA Grants Management System access application materials and complete their applications there. CDFA also runs two application workshops annually throughout the State. CDFA provides all training materials online and e-mails them to anyone who requests the information. Staff also provides one on one pre-application with any potential applicants.</p>

Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations	<p>For CDBG, eligible applicants all non-entitlement units of local government (Towns, Cities, Counties). Units of Local Government subgrant funds to non-profit and/or faith based organizations. Funds are made available through competitive grant rounds for various program areas. A NOFA is published to notify potential applicants. Submitted applications are ranked based on criteria published in state administrative rules. Grants are awarded based on ranking of projects and funds availability. An administrative review process is available to any project that seeks to determine how their project was scored.</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

Describe how resources will be allocated among funding categories.	<p>Therefore, a total of \$8,849,833 will be allocated to CDBG in 2019. These funds will be allocated as follows: Administration/TA: \$365,495 Planning Grants: \$200,000 Emergency Grants: \$500,000 Housing and Public Facility Grants: \$3,892,169 Economic Development: \$3,892,169 (Includes \$750,000 for Microenterprise) Program Income shall be distributed in the Community Development Grants round immediately following its receipt. Other funds carried forward from previous federal fiscal years (including unused Emergency Grant and Economic Development Grant funds, Housing and Public Facility Grant funds, and recaptured funds returned to the state) shall be distributed in the Community Development Grants round immediately following its receipt, but a portion may be held and distributed in the second application round following its receipt for the purpose of balancing the amounts available in each application round. In addition, uncommitted Economic Development funds may also be held for projects under consideration at the end of the year or carried forward to be distributed in the next Economic Development Grant program year at the discretion of the Executive Director of CDFA. Administrative or Technical Assistance funds carried forward from previous federal fiscal years shall remain in their respective categories.</p>
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	Describe threshold factors and grant size limits.	
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>Outcome measures are difficult to measure because grants are issued on a competitive basis and the estimated number and type of beneficiaries is not known until applications are approved. In a general basis, CDBG funds will be expected to provide jobs, train small business people and potential small business people, rehab multifamily and single family housing, repair and replace public and private infrastructure, rehab community facilities, provide plans for potential implementation projects and provide funds to address emergencies within the last 18 months. Outcome measures will be reported in the CAPER.</p>
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2	State Program Name:	Continuum of Care Program
	Funding Sources:	Continuum of Care
	Describe the state program addressed by the Method of Distribution.	BHS conducts separate competitive procurement processes for the ESG Rapid Re-Housing and Prevention Programs, state funded Emergency Shelter and Homeless Intervention Programs. The CoC program is heavily regulated by HUD and the funding process is governed by HEARTH regulations and the parameters HUD sets forth in each years NOFA competition. These objectives and priorities are in alignment with the Federal Strategic Plans to prevent and end homelessness. The NH Homeless service system consists of the CoC program, ESG and NH's Emergency Shelter and Homeless Intervention Services and BHS distributes these funds in accordance with HUD NOFA standards.

<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>The Continuum of Care (CoC) program application criteria are established by HUD in each year's CoC program NOFA.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>Notifications are posted on the BHS website and the BHS facebook account with detailed application processes, manuals and other ranking criteria. Communication with current grantees on the application process and requirements are frequent and distributed verbally at meeting as well as email, website and through newsletters.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	<p>The CoC program is primarily renewal funding. When new funding, or reallocated funds are available the BHS distributes notificates to stakeholders and other interested parties regarding the availability of funding. The CoC suppoerts any new interested parties to apply for HUD funding thorough the HUD NOFA process. Funds are distributed to subrecipients based on HUD's criteria, with BHS as the grantee/recipient.</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

<p>Describe how resources will be allocated among funding categories.</p>	<p>Funds are used primarily to support permanent supportive housing. Other programs include transitional housing and Rapid Re-Housing, as well as HMIS.</p>
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	<p>Describe threshold factors and grant size limits.</p> <p>Threshold and grant size change annually with each competition and are based on scoring according to HUD criteria and past performance.</p>
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>Outcome measures, established by HUD, include housing stability, reduction in the number of families and veterans experiencing homelessness, and increased income. Below are specific measure from 2017.</p>
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3	State Program Name:	ESG and State funded Emergency Shelter and Homeless Intervention Programs
	Funding Sources:	ESG General Fund
	Describe the state program addressed by the Method of Distribution.	<p>The Bureau of Housing Suports,ESG program receives HUD funding for 3 types of services;</p> <ul style="list-style-type: none"> * Homelessness Prevention * Rapid Re Housing * Housing relocation and stabilization services <p>These services are essential to provide permanent housing, reducing first time homeless and preventing evictions so individuals and families do not enter the system. Vendors are subject to determine determined eligibility by ESG policies,disburse funds,provide housing stability and case management and conduct housing search and placement activities. Vendors from across the state are eligible to give access to individuals and families statewide. The benefit of these services is to reduce homelessness and the financial burden on emergency shelters, increase the wellbeing and health of NH citizens and increase successful placements to permanent housing.</p> <p>Emergency Shelters are the saftey net for homlesness in NH and are funded by General Funds. Funding is subject to the states procurement process that is an open competitive process using ranking and scoring to distribute funds across the state.</p>

Describe all of the criteria that will be used to select applications and the relative importance of these criteria.	<p>ESG and Shelter Proposals were evaluated and ranked by a review committee comprised of New Hampshire Department of Health and Human Services staff from multiple divisions and non-applicant stakeholders. Proposals were reviewed and ranked based on: consistency with the RFP requirements and review criteria, including how effective the proposed activity will be in providing homeless prevention and/or Rapid Re- Housing services; alignment with goals in the NH Consolidated Plan 5-Year Plan and the 2018 Action Plan; Continuum of Care strategic goals; and the national goals and objectives outlined in Opening Doors: Federal Strategic Plan to End Homelessness; agency capacity; cost effectiveness; and coordination with local CoC. The specific scoring criteria that were used are outlined below:</p> <p>Experience & Capacity (Q1) 20 Points Extent/Need/Region/Number Served (Q2) 30 Points Start Up (Q3) 45 Points Collaboration (Q4) 20 Points Staffing (Q5) 20 Points Compliance (Q6) 10 Points Budgets (Q7) 20 Points</p> <p>Selected sub-recipients were contracted for 2 years, with an option to renew at the end of their contract term.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>ESG applications are posted online through the NH.gov procurement website, which lists all available applications. This link is shared with the Balance of State Continuum of Care mailing list, as well as all provider mailing lists available through BHS.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	<p>Eligible applicants include units of local government and nonprofit organizations including community and faith-based organizations. The Request for Applications (RFA) was released in January 2016 for ESG Rapid Re-Housing and Prevention and renewed until 2021. Proposals were evaluated and ranked by a review committee comprised of New Hampshire Department of Health and Human Services staff from multiple divisions and non-applicant stakeholders. Proposals were reviewed and ranked based on: consistency with the RFA requirements and review criteria, including how effective the proposed activity will be in providing homeless prevention and/or Rapid Re- Housing services; alignment with goals in the NH Consolidated Plan 5-Year Plan and the previous Action Plan; and Continuum of Care strategic goals.</p> <p>Applications for funding include a summary of the activities proposed, including the dollar amount requested for each, whether the initiative is new or a continuation, the projected number of persons served, and the types of populations served. Applications also include: narrative describing the activities and use of funds; identification of the Continuum of Care existing in the community and the relationship of proposed activities to the Continuum of Care; and a budget which outlines ESG funds, State and local funding, full operating budget and matching resources.</p> <p>Selected programs are contracted for 2 years, with an option to renew at the end of the grant term.</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

<p>Describe how resources will be allocated among funding categories.</p>	<p>ESG Grant funds will be allocated to each category as follows: 3% HMIS; 7.5% Administrative Activities; 39.5% Prevention; and 50% Rapid Re-Housing. These are estimate amounts as agencies can reallocate funds to meet the needs of the community served as long as they stay within the following thresholds. Budgets are allocated to include no more than 35% Housing Stabilizations and Relocation services, 65% has to go to direct services with at least 60% going to Rapid Re-Housing.</p>
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<p>Describe threshold factors and grant size limits.</p>	<p>ESG Grant funds will be allocated to each category as follows: 3% HMIS; 7.5% Administrative Activities; 39.5% Prevention; and 50% Rapid Re-Housing. BHHS intends to ensure statewide availability of ESG funds for Homeless Prevention and Rapid Re-Housing Activities. BHHS anticipates funding up to 8 regional projects across the state with grants ranging from \$65,000 - \$100,000, based on demonstrated need.</p>
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>Housing Stability</p> <p><i>Goal:</i> 70% of program participant households will achieve housing stability for six months following the end of rental assistance.</p> <p><i>Measurement:</i> Housing Stability will be measured by the percentage of program households who maintain their tenancy for six months following the end of rental assistance.</p> <p>Increased Income</p> <p><i>Goal:</i> 50% of program participant households will increase income (employment,cash benefits or other income) prior to program exit, demonstrating sufficient income to maintain housing. (Expectation is not all households will need to increase income, or have capacity to due to disability).</p> <p><i>Measurement:</i> Income measurements will be measured by the percentage of program participant households whose income is higher at exit than at program entry.</p> <p>Recidivism</p> <p><i>Goal:</i> 70% of program participant households will experience housing stability as evidenced by no subsequent episode of homelessness.</p> <p><i>Measurement:</i> Recidivism will be measured by the total number of adult program participants with successful exits from the program (with a successful housing outcome),that did not have an emergency shelter stay of at least one night within six months of exiting the program.</p>
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5	State Program Name:	HOME Affordable Rental Production and Preservation
	Funding Sources:	HOME LIHTC
	Describe the state program addressed by the Method of Distribution.	<p>HOME funds are generally utilized as development subsidy in Low Income Housing Tax Credit projects. To qualify as a HOME project, a project must maintain a minimum set-aside of rent-restricted units for tenants in a targeted income group. At a minimum, at least 20% of the HOME-assisted units must be rented to very low-income households, defined as households with incomes at or below 50% of Area Median Income (AMI). All other HOME-assisted units must be rented to households earning at or below 60% of AMI.</p> <p>HOME funds, when available, may be used for non-LIHTC rental production, such as units built to serve a special needs population.</p> <p>HOME funds are also utilized to pay for a portion of necessary rehabilitation of projects being refinanced in order to preserve affordability. The need for such rehabilitation will be determined by a capitol needs assessment which is compared to the term of the refinancing agreement.</p>

<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>Criteria used for scoring projects for awards of Low Income Housing Tax Credits (LIHTC) are found in the Qualified Allocation Plan (QAP) which is developed each year with input from the Housing and Community Development Planning Council as well as the public, and approved by NHHFA's Board of Directors and the Governor. LIHTC preliminary applications are required and due annually in June. The full applications are due in August so that formal scoring can be completed before winter so that projects can close on financing and be ready to proceed early in spring.</p> <p>Special Needs housing projects are scored based upon criteria established in a Notice of Funding Availability soliciting project applications.</p> <p>The 2019 QAP, which details project threshold and scoring criteria as well as all applicable rules and standards can be found at https://www.nhhfa.org/low-income-housing-tax-credits. In addition to publishing the QAP, the rental production program rules, construction standards, and underwriting standards can be found on New Hampshire Housing's website at https://www.nhhfa.org/forms-publications-for-developers.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>The 2019 Qualified Allocation Plan, which details project threshold and scoring criteria as well as all applicable rules and standards can be found at http://www.nhhfa.org/low-income-housing-tax-credits.</p> <p>In addition to scoring criteria, each Notice of Availability of Funding for Special Needs Housing included full details of types of projects desired, bidder conference dates, how to obtain applicant technical assistance, and application deadlines.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	<p>For HOME/LIHTC projects, HOME funds are awarded in conjunction with the Low Income Housing Tax Credit round. These funds are used as subsidy to projects that receive tax credit financing, to ensure the financial stability of the project. Cost reasonableness and subsidy limits are taken into consideration when evaluating the use of HOME funds.</p> <p>For HOME-funded Special Needs housing, funds are awarded on the basis of the scoring criteria in the applicable Notice of Funding Availability.</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

<p>Describe how resources will be allocated among funding categories.</p>	<p>HOME funds are anticipated to be split as \$5,550,000 for rental production and \$450,000 for preservation rehab.</p> <p>If excess HOME funds are available, they may be committed to Special Needs housing projects that compete favorably in response to a Notice of Funding Availability.</p> <p>HOME program rules require a setaside of at least 15% of the annual allocation for projects owned, developed, or sponsored by Community Housing Development Organizations (CHDOs), non-profit housing organizations meeting very stringent criteria defined by HUD in their HOME Investment Partnerships Final Rule.</p> <p>For-profit developers in New Hampshire play a significant role in the development of affordable housing projects, and they score competitively.</p>
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<p>Describe threshold factors and grant size limits.</p>	<p>The following are threshold criteria for LIHTC which incorporates HOME funds:</p> <p>Feasibility and Appropriateness; Market Demand;Capacity;Completion of Prior Phase;Site Control;Cost Reasonableness;Readiness;Services and Environmental. LIHTC staff underwrite projects using the most current HOME and LIHTC subsidy limits. (For further details see the 2019 QAP).</p>
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	<p>What are the outcome measures expected as a result of the method of distribution?</p> <p>We anticipate 500 units of rental production during 2019.</p>
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7	State Program Name:	Project Based Rental Assistance for Disabled
	Funding Sources:	Section 811
	Describe the state program addressed by the Method of Distribution.	Section 811 provides project based rental assistance to persons who are severely mentally ill and extremely low income; utilizing units in either new or existing affordable housing stock that does not otherwise provide project based rental assistance. Tenants are assisted with the search for an available section 811-subsidized apartment in their community of choice as well as connection with local community based mental health services. Extremely low income households with a severely mentally ill member are screened for eligibility by the Bureau of Behavioral Health and referred directly to available Section 811 units, to be screened by the owner for suitability for the project.

<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>The owners or property management agents of existing affordable housing are solicited for participation in the section 811 program. Qualified Application Plan awards scoring points in the LIHTC annual application. The criteria for an eligible property are: five units or more, not age-restricted or already designated for persons with disabilities, must have received federal, state or local financing in the development of the property and may not already be a fully subsidized property.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>Information about the 811 program, its requirements and regulations, can be found at this website; http://www.nhhfa.org/811-project-rental-assistance.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	<p>N/A</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

<p>Describe how resources will be allocated among funding categories.</p>	<p>These funds are utilized for project based rental assistance only.</p>
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	<p>Describe threshold factors and grant size limits.</p> <p>A landlord must be agreeable to following all program rules and maintaining their rental property in good repair. Rent limits are established by New Hampshire Housing according to our HUD Cooperative Agreement.</p>
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>Extremely low income individuals or households with severe mental illness will be provided needed long-term project based rental assistance, making their housing affordable.</p>
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8	State Program Name:	State Community Development Tax Credits
	Funding Sources:	Deferred tax revenues
	Describe the state program addressed by the Method of Distribution.	CDFA grants state tax credit awards on a competitive basis to qualified non-profit organizations for specific community development projects or programs. CDFA is attracted to innovative projects that show a high degree of community support, build partnerships, and leverage other funds. CDFA gives a 75% state tax credit against a donation made by a business to any approved project. The tax credit may be applied against the New Hampshire business profits tax, business enterprise tax, and/or the insurance premium tax.

<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>The Tax Credit Program first uses a Letter of Intent to determine applicant eligibility and then a full application process. Staff reviews full applications including site visits as needed. After this process the staff and a subcommittee of the CDFA Board of Directors evaluate projects for conformance with the State RSA 162-L which governs the program and funds available. After this process is complete, awards are made to successful applicants.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>CDBG application and program guide be accessed through the CDFA website - http://www.nhcdfa.org/block-grants/cdbg-resources.</p> <p>Applicants need to register on the CDFA Grants Management System in order to access applications materials.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

	<p>Describe how resources will be allocated among funding categories.</p> <p>The resources are not allocated among funding categories. The tax credit program is a separate source of state funding and a separate although it is not unusual to see these funds combined with CDBG, HOME and LIHTC funds.</p>
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	<p>Describe threshold factors and grant size limits.</p> <p>The Tax Credit Program receives an annual allocation of 5 million Dollars. There are no grant size limits but it is typical to see requests between \$300,000 and \$500,000.</p> <p>Non profits, municipalities and cooperatives are eligible for application.</p>
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>Outcome measures will vary by project funded. The program is very flexible in what is eligible to be funded.</p>
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9	State Program Name:	TBRA for Homeless Veterans
	Funding Sources:	HUD-VASH
	Describe the state program addressed by the Method of Distribution.	HUD VASH is a collaborative effort between the Veterans Administration and the US Department of Housing and Urban Development providing tenant based and project based rental assistance to homeless veterans who are receiving VA services.

<p>Describe all of the criteria that will be used to select applications and the relative importance of these criteria.</p>	<p>Beneficiaries are referred by the Veterans' Administration. New Hampshire Housing completes applicant household application for housing assistance and administers the housing assistance in the form of Housing Assistance Program payments.</p>
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	<p>If only summary criteria were described, how can potential applicants access application manuals or other state publications describing the application criteria? (CDBG only)</p>	<p>Clients are referred to us directly from the Veterans' Administration. If we are contacted directly by a veteran we explain the process and refer them to the VA.</p>

<p>Describe the process for awarding funds to state recipients and how the state will make its allocation available to units of general local government, and non-profit organizations, including community and faith-based organizations</p>	<p>This is an ongoing partnership arrangement with the VA referring homeless veterans and New Hampshire Housing providing tenant-based rental assistance for eligible veterans.</p>
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ns. (ESG only)	
Identify the method of selecting project sponsors (including providing full access to grassroots faith-based and other community-based organizations). (HOPWA only)	

	<p>Describe how resources will be allocated among funding categories.</p>	<p>Tenant based rental assistance is the only funding category in this program.</p>
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	<p>Describe threshold factors and grant size limits.</p> <p>No grant application at the user level, simply the agreement of a landlord to rent to a particular veteran and accept VASH voucher.</p>
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<p>What are the outcome measures expected as a result of the method of distribution?</p>	<p>143 homeless extremely low income homeless veterans to receive rental assistance each year, leading to greater housing affordability. An additional 17 VASH vouchers have been applied for as of 9/12/2018.</p>
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Discussion:

AP-35 Projects – (Optional)

Introduction:

Projects are to be solicited, ranked and funded following receipt of formula allocations. They are to be added to this action plan after funding commitments are made.

#	Project Name

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities for all three programs are based upon a combination of relevant need data including US Census, ACS, CHAS, New Hampshire Housing's Annual Rental Cost Survey, input on priorities from partners, the general public, state and local government, consultation with the members of the Housing and Community Development Planning Council (see PR 10). Priorities are also established within BHS, CDFA, and New Hampshire Housing respective program rules which include competitive scoring systems that reflect our priorities.

The greatest obstacles to addressing underserved needs are related to the resource limitations that allow us to satisfy only fractions of various needs. The state of New Hampshire receives limited state funding.

AP-38 Project Summary
Project Summary Information

AP-40 Section 108 Loan Guarantee – 91.320(k)(1)(ii)

Will the state help non-entitlement units of general local government to apply for Section 108 loan funds?

No

Available Grant Amounts

N/A

Acceptance process of applications

N/A

AP-45 Community Revitalization Strategies – 91.320(k)(1)(ii)

Will the state allow units of general local government to carry out community revitalization strategies?

Yes

State's Process and Criteria for approving local government revitalization strategies

The State of New Hampshire does not have a role in approving local government revitalization strategies. CDBG and HOME funds are awarded to projects that are part of a greater effort to revitalize neighborhoods, and competitive scoring systems for both programs favor this type of activity.

AP-50 Geographic Distribution – 91.320(f)

Description of the geographic areas of the state (including areas of low-income and minority concentration) where assistance will be directed

ESG-funded Rapid Re-Housing and Homeless prevention services will be distributed state wide through a competitive procurement process. Funding will be present in all Counties across the state to ensure access to preventative and Rapid Re-Housing services. Eligible participants are required to meet HUD's homeless definition or at-risk definition including the 30% AMI income limit.

CDBG and HOME are also distributed statewide through competitive processes which send funds where they are needed throughout the state. New Hampshire's CDBG entitlement communities are ineligible to apply for state CDBG as they receive their own allocation directly from HUD. CDBG scoring criteria provide added weight to communities with higher low moderate income populations.

Geographic Distribution

Target Area	Percentage of Funds
New Hampshire	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A.

Discussion

Affordable Housing

AP-55 Affordable Housing – 24 CFR 91.320(g)

Introduction:

One Year Goals for the Number of Households to be Supported	
Homeless	696
Non-Homeless	430
Special-Needs	55
Total	1,181

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	741
The Production of New Units	150
Rehab of Existing Units	50
Acquisition of Existing Units	0
Total	941

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion:

HOME funds will not be used for rental assistance, but Section 811 and VASH will be used for long-term rental assistance. ESG funding is expected to provide short to medium term rental assistance to 400 households and Housing Stabilization Services and case management to 500 individuals as well as Prevention services to 100 Households.

These numeric goals are an educated guess. They should come fairly close in terms of HOME funding commitments, but construction project completion timing can be fairly unpredictable making end of the year beneficiary counts uncertain. Averaged over time, these are reliable expectations.

AP-60 Public Housing - 24 CFR 91.320(j)

Introduction:

Actions planned during the next year to address the needs to public housing

Public Housing Authorities are designated as eligible entities to apply for Low Income Housing Tax Credits, HOME Investment Partnerships, and other affordable housing subsidy and financing resources in New Hampshire. Several of New Hampshire's Public Housing Authorities have successfully competed for and utilized these resources in order to increase the inventory and thus availability of affordable housing within their locality. This has been especially important since no new public housing has been created for decades.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

New Hampshire Housing continues to operate a Voucher Assisted Mortgage program, and also offers financial literacy training and coaching to Housing Choice Voucher Holders. Those Housing Choice Voucher holders who participate in the Family Self Sufficiency/GOAL program have been able to establish and contribute to Individual Development Accounts in which their savings contributions for education, vehicle purchase or home purchase are matched with federal funds as well as funds raised from the Community Development Finance Authority, New Hampshire Housing, and local financial institutions. However, the primary federal funding for New Hampshire's IDAs has been lost and no new accounts can be established.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

No New Hampshire PHAs are designated as troubled.

Discussion:

AP-65 Homeless and Other Special Needs Activities – 91.320(h)

Introduction

The CoC, ESG, and state funded homeless assistance programs have coordinated efforts to both reduce the amount of time persons experience homelessness and increase exits from shelter to Permanent Housing . ESG continues to collaborate with Emergency Shelters to reduce the average length of stay and requires state funded programs to identify goals related to both reducing the overall average LOS and increasing exits to PH. This effort, combined with an increase in ESG and CoC funding dedicated to Rapid Re-Housing has been key in achieving this. BoSCoC intends to continue efforts in this area and believes the implementation of coordinated entry and development of a vulnerability assessment tool will strengthen the system and assist in prioritizing need and assisting homeless households who have spent the longest time homeless move more quickly into PH.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The BoSCoC HUD-funded Homeless Outreach and Intervention Program and PATH Outreach, in collaboration with the statewide NH 211 information and referral program, work to identify unsheltered homeless and at risk persons. Their work includes field outreach to identify unsheltered homeless persons and developing a rapport to engage these individuals and families. Outreach workers assess homeless individuals and families for both immediate basic needs such as food and shelter, as well as additional needs such as healthcare, treatment, housing, income, etc. and provide assistance in accessing these services. BHS has also implemented a statewide Coordinated Entry Process effective 8/1/15, which utilizes a standardized assessment tool and HMIS , as well as current infrastructure such as NH 211, to assess individual needs of persons seeking assistance. This system continues to improve as quality improvements are made and systematic advancements are standardized such as evidence informed screening tools and diversion techniques.

Addressing the emergency shelter and transitional housing needs of homeless persons

The BoSCoC HUD-funded Homeless Outreach and Intervention Program and PATH Outreach, in collaboration with the statewide NH 211 information and referral program, work to identify unsheltered homeless and at risk persons. Their work includes field outreach to identify unsheltered homeless persons and developing a rapport to engage these individuals and families. Outreach workers assess

homeless individuals and families for both immediate basic needs such as food and shelter, as well as additional needs such as healthcare, treatment, housing, income, etc. and provide assistance in accessing these services. BHS has also implemented a statewide Coordinated Entry Process effective 8/1/15, which utilizes a standardized assessment tool and HMIS , as well as current infrastructure such as NH 211, to assess individual needs of persons seeking assistance. State general funds support emergency shelter resources, agencies are provided training and support to meet the needs of residence. Trainings offered include a yearly free conference with trainings, Motivational Interviewing, trauma informed care, standardized assessment training and program/policy administrative reviews.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The BoS CoC reviews Chronic Homelessness in the Built for Zero committee meetings and is working on a number of strategies to address chronic homelessness. Strategies include: encouraging the prioritization of beds/units for CH in CoC funded supportive housing by tying prioritization of beds to a point structure used to rank projects for renewal; prioritization of a housing first approach by tying low threshold entry requirements and high threshold termination procedures to a point structure to rank projects for renewal; prevention and diversion tools; regional hubs for walk in and referral resources; a referral system coordinated by BHS linking available units prioritized for CH to service providers working with CH; and through promotion of housing first strategies at various stakeholder and community meetings.

CoC and ESG funding have allowed NH to create new Rapid Re-Housing programs to assist homeless individuals and families (including veterans and youth) move quickly out of homelessness into housing stability. The key to this housing stability will be the household's ability to maintain the housing once the financial assistance ends. NH's ESG and BoSCoC-funded RRH programs include a housing stability case management component which is available during the time financial assistance is provided, and for six months following the end of financial assistance. CoC and ESG funded RRH and ESG funded homeless prevention programs have service plans individualized to the households needs. This includes ensuring the housing is affordable to the family after the assistance is over, budgeting skills, increasing household income through employment or job training and mainstream benefits, and an overall self-sufficiency plan to exit the program. As the household stabilizes, the case management services typically lessen in intensity. At a minimum, at any stage the household is encouraged meet with the case manager at least monthly. Other state and local case management funds are then leveraged to follow up with the family after 12 months to ensure they do not fall back into homelessness. The additional

leveraged case management funds are not only used to track previously served clients, but also to help connect or link to additional resources if the family is becoming unstable in their housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

BHS has worked on discharge planning with the CoC's and state facilities including NH State MH Hospital, Department of Children Youth and Families, and the Department of Corrections to develop plans to minimize discharges to homelessness to the greatest extent possible. Within the BoSCoC are Local Service Delivery Areas (LSDAs) which consist of service agencies and stakeholders in a specific geographic area within the state. LSDA's are comprised of both homeless service organizations and mainstream organizations including municipal welfare, food pantries, community action agencies, veteran service organizations, community mental health centers, hospitals, health clinics, law enforcement, housing providers and others. These organizations work together with discharge planners to identify all available resources to prevent homeless discharges. LSDAs provide local, grassroots homelessness planning and programming within a geographic region that usually covers one county. This makes up a seamless delivery system that provides a comprehensive array of housing and supportive services that assist the homeless.

NH has a broad array of services available to meet the needs of people experiencing homelessness. NH 211 operates a homeless hotline offering information, referrals, and if needed, transportation to shelter 24 hours a day. The continuum of services includes: homeless outreach; homeless intervention and prevention services; emergency shelter; transitional housing for individuals, families, veterans and youth; and Permanent Supportive Housing (prioritizing chronically homeless and families). In addition to CoC, ESG and Emergency Shelter projects the CoC has 3 Support Services to Veteran's Families Programs (SSVF), VA funded Transitional housing for veterans and their families, and Runaway and Homeless Youth (RHY) Act and CoC funded transitional housing programs for unaccompanied youth.

Discussion

AP-75 Barriers to affordable housing – 91.320(i)

Introduction:

Land use regulation is under the control of local governments through planning and zoning boards. Local ordinances that seek to preserve the character of a town and a quality of life associated with it can sometimes create barriers to the development of affordable housing, or taken to an extreme virtually any new housing. Restrictions on things like minimum lot sizes and minimum setbacks can require that a house lot be so large and costly that only the very largest and most expensive homes will be built on them.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Housing Awareness Program continues to provide tools and resources to support ongoing education and advocacy efforts:

* Operating support to housing advocacy organizations through the Housing partnership program (\$260,000 available). New Hampshire Housing provides annual funding to support the operations of regional housing coalitions engaged in housing education and advocacy. In 2018 the scope and funding of this program was expanded to promote the creation of additional organized housing advocacy efforts across the state. To date, this program helped relaunch a housing advocacy program in the Upper Valley. The funds are used for programmatic activities designed to educate and advocate for the affordability of housing. Some activities that are planned for 2018 include: Design Charrette in Exeter, NH, Bartlett and Conway, NH which will tackle housing creation in a visual way involving local citizens and planning and design experts. Housing in Portsmouth is in high demand and creative land use tools need to be explored to help alleviate the high cost of rental and purchase properties. In the Mt. Washington Valley area housing demand is high due to the attractiveness of seasonal tourists and people investing in second homes and retirement property. Two Business Leaders Breakfasts will be conducted in the Upper Valley that draws local employers, state and local elected officials and the general public. Municipal Technical Assistance Grants: After a successful second year for this program, in partnership with Plan NH, we will continue to provide grants to municipalities to audit existing land use regulations to determine barriers to housing diversity or to research and propose local land use regulations that reduce barriers to affordable housing creation. Funding has been increased to \$100,000 for this program and grant amounts increased from \$10,000 to \$20,000. The Mini Grant program provides funds to local grass roots organizations for the development of informational materials, targeted advertising and locally-focused research and other innovative activities and methods aimed at reducing community resistance to housing development. The grants are now available for technical assistance to municipalities. These grants of up to \$5,000 each have been instrumental in local dialogue and awareness of housing efforts. Visualizing Density Database and Awards: We will seek submission of

excellent examples of compact development whether new and old for inclusion in our Visualizing Density Database. Currently the database houses 50 projects that represent excellent examples of compact development. The purpose of the database is to provide pictures and data reflecting good development which will challenge the current negative perception of higher density development. The database will be unveiled to the general public in 2016 and will be a free and downloadable database for anyone to use. Housing Conference: each year New Hampshire Housing produces three Housing Conferences. In 2018 we will again produce 3 that will cover the topics of homeownership, development of tax credit projects and an economic and housing market update. ***(continued below in Discussion: box)***

Discussion:

(Continuation of Actions text box above) Housing Related Studies (\$50,000) could include an assessment of the impact of local regulatory barriers that might prevent the market from responding to housing demand, which is generated by demographic shifts rather than population growth. Affordable Housing Web Based Training (\$3,000) is hosted by the University of New Hampshire's Cooperative Extension Service as part of their Citizen Planner initiative. This year materials from the Accessory Dwelling Unit Guidebook (ADU) will be made available to assist towns with alignment to the new ADU law effective June 1, 2017. We will also produce an ADU Guide for Homeowners that will cover the opportunities and elements for homeowners in considering whether to build an ADU. The Long Term Affordability Propagation activity (\$5,000) was begun with the help of interns participating in the William H. Craig Housing Law Fellowship. Research is being conducted to determine if, under the current mortgage regulations, the Authority's long term affordability model would be acceptable to FHA, Fannie Mae or Ginnie Mae. A 30-minute documentary television program about affordable and workforce housing issues in New Hampshire. Plans in development will partner NH Public Broadcasting System with Peter Francese and film maker Jay Childs who both created the film "Communities and Consequences" in 2008. This film will be design with discussion guides and meeting facilitation tools to follow screenings of the film meant to stimulate conversation about the positive impact of housing on economic and community development.

AP-85 Other Actions – 91.320(j)

Introduction:

See discussion section below for 2018 Fair Housing Goals

Actions planned to address obstacles to meeting underserved needs

The Governor's Interagency Council on Homelessness focus on three specific areas that are being organized with the individual goals of a) Integrating Supportive Housing into State Medicaid Policy, b) Ending Homelessness for People Living in Encampments, and c) Integrating Employment and Housing to End Homelessness.

The Bureau of Housing Supports applied for the Youth Demonstration Project to meet the needs of youth across the state. This specific funding, if granted, will dedicate funds for youth beds and services along with case management that will serve youth statewide and deliver tailored services for youth.

The Bureau of Housing Supports is engaged in an effort to end Veteran Homelessness by engaging veteran providers along with Emergency Shelter providers to link veterans to housing in a systematic and efficient way to reduce Veteran length of stay in Shelters.

Actions planned to foster and maintain affordable housing

New Hampshire Housing will continue to support local and regional workforce housing efforts to help municipalities eliminate barriers to affordable housing development, and will continue to track expiring use and try to refinance properties that could be at risk of being lost as affordable housing inventory. The method of distribution for Low Income Housing Tax Credit and HOME resources is reexamined and tweaked annually so that the most compelling needs are addressed.

Actions planned to reduce lead-based paint hazards

In addition to continuation of the Nashua, Manchester, and Balance of State Lead Hazard Control Grants, all of which have numerical annual production goals, training and education activities provided through all three of these grants will continue as well. This will lead to steadily increasing lead-safe rental housing inventory available to low, very low, and extremely low income households with children

under six years old, greater public awareness of residential lead-based paint hazards and how to control them, and a growing maintenance and repair workforce with knowledge and skills that will lower the risk of accidental lead poisoning from repair and remodeling work.

Actions planned to reduce the number of poverty-level families

Economic Development activities funded by Community Development Block Grant are expected to create or preserve 100 jobs for low to moderate income individuals.

The GOAL/Resident Self-Sufficiency Program will make online educational and training resources available to participants in New Hampshire Housing's Section 8 Housing Choice Voucher program.

Actions planned to develop institutional structure

The Community Development Finance Authority, the Bureau of Housing Supports, and New Hampshire Housing make efforts to participate in each other's planning and advisory groups. For example, New Hampshire Housing participates in the Balance of State Continuum of Care and its Housing subcommittee, as well as the Bureau of Behavioral Health's Advisory Committee. The Bureau of Housing Supports is working closely with New Hampshire Housing and the Bureau of Behavioral Health on implementing the HUD 811 Project-Based Rental Assistance grant awarded in the second funding round of that program, and will develop this relationship further as this long-term project grows. The Community Development Finance Authority has a seat on its Community Development Block Grant Advisory Committee for New Hampshire Housing. These relationships will continue to grow and advance a comprehensive approach to housing, homelessness, and community development.

Actions planned to enhance coordination between public and private housing and social service agencies

The Housing and Community Development Planning Council brings these three groups together to plan for the next year's use of CDBG, HTF, HOME, and ESG and reviews those accomplishments the following year. Other planning efforts including the annual update of the Qualified Allocation Plan, changes in HOME program rules, changes to the Housing Choice Voucher Program Admin Plan, and similar efforts actively solicit input and participation from partners and interested parties. Many of us serve on multiple committees and advisory groups, which also brings about more thorough knowledge and

understanding of each other's programs and goals.

Discussion:

NEW HAMPSHIRE FAIR HOUSING GOALS 2019 ACTION PLAN

Impediment 1 – Lack of Affordable Housing

Planned Actions:

1. Follow Con Plan strategies
2. Convene annual statewide summit October, 2019 to promote new and additional affordable housing strategies
3. Oversee actions taken under Affirmative Marketing Plans

Impediment 2- Source of Income Discrimination

Planned Actions:

1. Monitor opportunities to support legislation concerning source of income discrimination

Impediment 3 – Discrimination Against Domestic Violence Survivors

Planned Actions:

1. Continue to monitor opportunities to support legislation concerning discrimination against domestic violence survivors

Impediment 4 – Municipal Ordinances

1. Plan and begin review of efficacy of Workforce Housing Law compliance

Impediment 5 – Age-restricted Housing

1. Meet with partners to determine viable strategy for proceeding with assessing impact and prevalence

Impediment 6 – Noncompliance with LEP

1. Reassess prevalence and continue to partner with NH Legal Assistance on conducting LEP training

Impediment 7 – Lending Practices

1. Further data research has made us question earlier belief that HMDA data was showing discriminatory mortgage lending. Sample sizes for minorities are comparatively quite small and appear to be skewed by that. We will continue to watch annual data and proceed further if warranted.

Impediment 8 – Lack of Substantial Equivalency

1. We will continue to watch for opportunities to support legislation, but the barriers to this are significant and we are skeptical this will move forward for now

Impediment 9 –No Gender Identity Protections

1. We will continue to monitor opportunities to support legislation

Impediment 10 – Lack of Knowledge About Fair Housing Laws

1. We will continue to partner with NH Legal Assistance and others to provide meaningful fair housing training.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.320(k)(1,2,3)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.320(k)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	500,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	75.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.320(k)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

None.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds will not be used for any homebuyer activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME funds will not be used for any homebuyer activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The Preservation Program will rehabilitate 50 units statewide to preserve as affordable housing through long term restrictions primarily benefitting households with income below 60% of the median area income. Continuing relatively high tax-exempt interest rates are an impediment to significant multi-family bond activity. To help encourage preservation using Tax Exempt Bond Financing New Hampshire Housing will provide partial subsidy for eligible HOME housing rehabilitation activities. The minimum level of rehabilitation required for each unit will vary based upon thorough analysis of the capital needs for each property, but the amount of rehabilitation funds needed to address capital needs in each unit will exceed HOME funds made available. Other subsidy in the form of Operating Funds will also be available for leveraging and can also be utilized to address rehab needs in rental properties that are currently under HOME obligations.

- The aging of the entire portfolio requires a continuous review of management practices to ensure that disinvestment in any given property has not and will not occur. On an annual basis the Asset Management team at New Hampshire Housing conducts both a physical and management practice inspection as well as reviewing the financial sustainability of the property.
- New Hampshire Housing will set aside \$750,000 in HOME funds over each of the next two years to be used in rehabilitation and new construction under this preservation initiative.
- For new or existing stock affordability restrictions will be established or extended, thus preserving affordability for a minimum of 20 years.
- Unit subsidy limits will be set in accordance with New Hampshire Housing's Underwriting Standards, Subsidy Layering and Policies and at no time will exceed the HOME requirements 24 CFR 92.250. This allows for a maximum of \$60,000 per unit which is limited by the availability of funding sources identified. Funds will be provided in the form of a 0% non-amortizing loan that will be payable

upon sale, refinance, or in the event of non-compliance with program requirements.

- Additionally, repayment of the deferred payment loan will be made from 50% of the annual surplus cash from the project as available, except that any other Authority program that has a claim on a project's surplus cash will have priority repayment position.
- This program will be carried out in accordance with HOME guideline's found at 24 CFR 92.206 (b). Additionally these funds will not under any circumstances provide refinancing of multi-family loans made or insured by any federal programs, including the CDBG program.
- Applications for the program will be accepted continuously.

Emergency Solutions Grant (ESG) Reference 91.320(k)(3)

1. Include written standards for providing ESG assistance (may include as attachment)

See ESG Standards document in Grantee Specific Appendices.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

See Coordinated Entry document in Grantee Specific Appendices.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

BHHS conducts separate and distinct application processes for the ESG Rapid Re-Housing and Prevention. Eligible applicants include units of local government and nonprofit organizations including community and faith-based organizations.

BHHS utilizes a competitive Request for Proposals (RFP) process to solicit applications for the funding of the ESG Rapid Re-Housing and Prevention program. The RFP for ESG Rapid Re-Housing and Prevention was released in January 2016. The RFP was widely distributed through email lists to the Balance of State, Manchester and Nashua Continuums of Care, as well as all known stakeholders (which includes faith based organizations). Stakeholders were encouraged to forward the announcement as appropriate. Additionally, the RFP is posted on the NH Department of Health and Human Services (NH DHHS website)

Proposals were evaluated and ranked by a review committee comprised of New Hampshire Department of Health and Human Services staff from multiple divisions and non-applicant stakeholders. Proposals were reviewed and ranked based on: consistency with the RFP requirements and review criteria, including how effective the proposed activity will be in providing homeless prevention and/or Rapid Re- Housing services; alignment with goals in the NH Consolidated Plan 5-Year Plan; Continuum of Care strategic goals; and the national goals and objectives outlined in Opening Doors: Federal Strategic Plan to End Homelessness.

The specific scoring rubric is outlined below:

PROPOSAL EVALUATION

5.1. Technical Proposal

- a. Consistency (Q1, Q2) 13 Points
- b. Documentation (Q3) 10 Points
- c. Homeless Need (Q4 - Q6) 20 Points
- d. Staff inspections (Q9) 13 Points
- e. Project Description (Q7, Q8, Q10, Q11) 15 Points
- f. Successful Outcomes (Q12) 14 Points
- g. Rental Assistance (Q13 - Q15) 5 Points
- h. Federal Cost Principles (Q17) 15 Points
- i. HUD Reporting Standards (Q18) 15 Points
- j. Management of Funding (Q19) 15 Points
- k. Timely Start Up (Q20) 10 Points
- l. Participation in Coordinated Assessment (Q21) 10 Points
- m. Policies/Procedures (Q22) 6 Points
- n. Performance measures (Q23) 9 Points

Cost Proposal

Budget (Appendix C) 30 Points

Budget Narrative – 30 Points

Total Maximum number of points to be awarded is 230 Points.

Recipients were contracted for 2 years with an option to renew.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The state of NH is able to meet the homeless participation requirement in 24CFR 576.405(a). The ESG Administrator consults with the Balance of State CoC which has a formerly homeless person on its board. Additionally outreach in the form of listening session with both the Manchester and Nashua Continuums of Care which both have members who are homeless or formerly homeless.

5. Describe performance standards for evaluating ESG.

ESG Program Performance Standards

Program performance will be evaluated based on the following Performance Measurements:

Interim Housing Stability

Goal: 80% of program participant households will gain housing stability within 45 days of program entry.

Measurement: Percentage of program participant households who either maintain or obtain housing within 45 days of program entry.

Housing Stability

Goal: 70% of program participant households will achieve housing stability for six months following the end of rental assistance.

Measurement: Housing Stability will be measured by the percentage of program households who maintain their tenancy for six months following the end of rental assistance.

Increased Income

Goal: 50% of program participant households will increase or maintain their income (employment, cash benefits or other income) prior to program exit, demonstrating sufficient income to maintain housing. (Expectation is not all households will need to increase income, or have capacity to due to disability).

Measurement: Income measurements will be measured by the percentage of program participant households whose income is higher at exit than at program entry.

Recidivism

Goal: 70% of program participant households will experience housing stability as evidenced by no subsequent episode of homelessness.

Measurement: Recidivism will be measured by the total number of adult program participants with successful exits from the program (with a successful housing outcome),that did not have an emergency shelter stay of at least one night within six months of exiting the program. *NH will begin reporting on this when the HMIS software provider has a report available to measure this. The software provider reports they will not develop a report until HUD provides a standard regarding how it should be measured/reported.*

Housing Trust Fund (HTF) Reference 24 CFR 91.320(k)(5)

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1. How will the grantee distribute its HTF funds? Select all that apply:

☒ Applications submitted by eligible recipients

2. If distributing HTF funds through grants to subgrantees, describe the method for distributing HTF funds through grants to subgrantees and how those funds will be made available to state agencies and/or units of general local government. If not distributing funds through grants to subgrantees, enter "N/A".

N/A

3. If distributing HTF funds by selecting applications submitted by eligible recipients,

a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

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b. Describe the grantee's application requirements for eligible recipients to apply for HTF funds. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

c. Describe the selection criteria that the grantee will use to select applications submitted by eligible recipients. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

d. Describe the grantee's required priority for funding based on geographic diversity (as defined by the grantee in the consolidated plan). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

e. Describe the grantee's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

f. Describe the grantee's required priority for funding based on the extent to which the rental project has Federal, State, or local project-based rental assistance so that rents are affordable to extremely low-income families. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

g. Describe the grantee's required priority for funding based on the financial feasibility of the project beyond the required 30-year period. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

h. Describe the grantee's required priority for funding based on the merits of the application in meeting the priority housing needs of the grantee (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations). If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

i. Describe the grantee's required priority for funding based on the extent to which the application makes use of non-federal funding sources. If not distributing funds by selecting applications submitted by eligible recipients, enter "N/A".

N/A

4. Does the grantee's application require the applicant to include a description of the eligible activities to be conducted with HTF funds? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".

N/A

5. Does the grantee's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements? If not distributing funds by selecting applications submitted by eligible recipients, select "N/A".

N/A

6. Performance Goals and Benchmarks. The grantee has met the requirement to provide for performance goals and benchmarks against which the grantee will measure its progress, consistent with the grantee's goals established under 24 CFR 91.315(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

No

7. Maximum Per-unit Development Subsidy Amount for Housing Assisted with HTF Funds. Enter or attach the grantee's maximum per-unit development subsidy limits for housing assisted with HTF funds.

The limits must be adjusted for the number of bedrooms and the geographic location of the project. The limits must also be reasonable and based on actual costs of developing non-luxury housing in the area.

If the grantee will use existing limits developed for other federal programs such as the Low Income Housing Tax Credit (LIHTC) per unit cost limits, HOME's maximum per-unit subsidy amounts, and/or Public Housing Development Cost Limits (TDCs), it must include a description of how the HTF maximum per-unit development subsidy limits were established or a description of how existing limits developed for another program and being adopted for HTF meet the HTF requirements specified above.

pending

8. Rehabilitation Standards. The grantee must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The grantee's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The grantee must attach its rehabilitation standards below.

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

pending

9. Resale or Recapture Guidelines. Below, the grantee must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the grantee will not use HTF funds to assist first-time homebuyers, enter "N/A".

N/A

10. HTF Affordable Homeownership Limits. If the grantee intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the grantee will not use HTF funds to assist first-time homebuyers, enter "N/A".

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the grantee must not limit or give preferences to students. The grantee may permit rental

housing owners to limit tenants or give a preference in accordance with § 93.303(d)(3) only if such limitation or preference is described in the action plan.

12. Refinancing of Existing Debt. Enter or attach the grantee's refinancing guidelines below. The guidelines describe the conditions under which the grantee will refinance existing debt. The grantee's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the grantee will not refinance existing debt, enter "N/A."

N/A, HTF will not be used to refinance existing debt.

Discussion:

HTF will be added as substantial amendment mid-2019

