

Executive Committee Meeting
Minutes
July 15, 2020

Committee Members Present: D. Shumway, Chair, J. Cuddy, P. Ikawa, M. Rudolph
Committee Members Absent: N/A
Other Board Members Present: N/A
Staff Members Present: D. Christon, R. Dapice, P. Donahue, B. Frost, N. Kenney,
C. Provencher
Others Present: N/A

Chair Shumway called the meeting to order at 8:30 a.m. He noted that, as Chair of the Executive Committee, he recognizes the existence of an Emergency Order due to the COVID-19 crisis and, in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically. Mr. Shumway began the meeting with a Roll Call of members and each member stated their presence, their location and noted that they were alone.

1. Approval: Minutes of the May 28, 2020 Executive Committee Meeting: The Committee had no comments on the minutes as presented. Mr. Cuddy moved approval, seconded by Ms. Ikawa. A roll-call vote was taken and the motion to Approve the Minutes of the May 28, 2020 Executive Committee meeting passed by a unanimous roll-call vote.
2. Discussion: GOFERR COVID-19 Grant Agreement: Mr. Christon discussed the CARES Act fund and the GOFERR COVID-19 Grant Agreement, reporting on the \$15 million allocation for a shelter adaptation and modification program. He provided an overview and reported NHHFA executed the contract earlier this week. Mr. Christon reviewed the contract, reporting NHHFA will sub-allocate funding to the 40-plus shelters in the state of New Hampshire. He reviewed the allowed uses of funds and noted all expenses must be related to COVID-19 and must be spent by December 30, 2020. Mr. Christon reported staff is requesting authority to move forward and implement the program, advising of the high sense of urgency and the need to move very quickly. There will be an internal working group created and this group will provide monthly reports to GOFERR as well as the Committee and/or full Board. He also noted that no Authority funds are being used for program purposes. Mr. Shumway summarized the discussion, noting the sense of urgency resulting in this request being brought to the Executive Committee. Mr. Christon and Mr. Dapice then answered members' questions, including providing a review of staff's contracting with Housing Action New Hampshire (HANH) for some assistance with this project. Staff then requested that the Committee vote to authorize the Executive Director and staff to implement the Emergency Shelter Grant Program consistent with the agreement with the State of New Hampshire, and to make awards without further Board action. Ms. Rudolph moved, seconded by Ms. Ikawa. A roll-call vote was taken and the motion to authorize implementation of the Emergency Shelter Grant Program as presented passed by a unanimous roll-call vote.
3. Non-Public Session: A motion was made by Mr. Shumway and seconded by Mr. Cuddy to enter into a non-public session pursuant to RSA 91-A:3,II(b) to discuss personnel matters. A unanimous roll-call vote was taken and the non-public session began at 9:00 a.m. In addition

to Committee members, Ms. Donahue was also present at the non-public session. Ms. Donahue left the non-public session at 9:30 a.m. At 9:59 a.m. a unanimous roll-call vote ended the non-public session. A motion was moved to seal the minutes of the non-public session, a roll-call vote was taken and the motion passed by a unanimous roll-call vote

There being no further business to bring before the Committee, Mr. Shumway adjourned the meeting at 10:01 a.m.