

Property Information						
Property Name						
Property Address, City & Zip ¹						
Building Type & Number of Floors <small>(Row, Mid-Rise Walk-up, Townhouse, Etc.)</small>						
List Federal, state or local financing currently or ever on the property.						
Legal Owner Entity Information						
Owner Entity Legal Name						
Address, City, State & Zip						
Owner Contact						
Owner Email		Owner Phone				
Owner TIN		Owner DUNS #				
Management Agent Information						
Contact						
Company Name						
Address, City State & Zip						
Management Contact Email		Mgmt. Phone				
TRACS mail ID/mailbox						
Management TIN						
Does the Owner and/or agent have experience managing a Section 8 multifamily property? (Y/N)						
Unit Information						
Total Units in Property ²		Total Units being designated 811 ³				
Please list below the total number of units in the property by bedroom size:						
# of Different Size Bedrooms	Unit Accessible? Y/N	Current Rent	Utilities Included in Rent (Y/N)	* If No, Utility Allowance	Rent Restricted (Y/N)	If Yes, 60% or 50% FMR?

Please return the form to: Christine Lavalley or Heather Goodwin, clavalley@nhhfa.org or hgoodwin@nhhfa.org.

*Additional information regarding the utility allowance is requested on the next page.

¹ Multiple buildings and/or address under the same ownership entity
² Property must have a minimum of five (5) units.
³ Under the 811 program restrictions, New Hampshire Housing is able to place 10%-25% or 2 units (whichever is greater) at any property or group of properties owned by the same ownership entity. The primary need is for one bedroom units; however, if there is a need for a larger size unit, we will make the request directly to the owner for that commitment.

811 PRA Property Information Form

Please complete this top portion

Utilities: For the list of utilities below, please check those that are included in the rent. **Also, for each item, (even those that are not included in the rent), enter E, F or G on the line beside that item to indicate the kind of utility it is (E=electric; NG=natural gas; BG=bottled gas (propane); F=fuel oil or coal).**

Heating _____ Hot Water _____ Lights, etc. _____

Cooking _____ Other _____

For each utility not included in the rent, for which the tenant will receive a utility allowance, please break down the dollar amount for each. These amounts can be found in the current Utility Allowance link on our website www.nhhfa.org. If you have performed your own cost analysis, please provide the analysis grid with this Property Information Form.

Heating \$ _____ Hot Water \$ _____ Lights, etc. \$ _____

Cooking \$ _____ Other \$ _____ \$ _____

Please indicate how you calculated your Utility Allowances:

- PHA published allowances on NHHFA website
- Conducted own analysis (if you used your own analysis, please provide a copy with this form)

For Office Use Only

Contract #					
Approved Rents	# of units	# of bedrooms	Contract Rent	Utility Allowance	Gross Rent

Notes: