

Finance and Administration Committee Meeting
Minutes
April 14, 2021

Committee Members Present: J. Cuddy, J. Graham, P. Ikawa
 Committee Members Absent: N/A
 Other Board Members Present: D. Shumway
 Staff Members Present: D. Christon, R. Dapice, P. Donahue, B. Frost, J. Law, G. Paradise, C. Provencher, G. Reagan, D. Sargent
 Others Present:

Chair Cuddy called the meeting to order at 11:30 a.m. He noted that, as Chair of the Finance and Administration Committee, he recognizes the existence of an emergency due to the COVID-19 crisis and, in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically. Mr. Cuddy began the meeting with a roll call of members present and each member stated their presence, location and noted they were alone. Mr. Cuddy then asked Don to serve as temporary Committee member

1. Approval: Minutes of the March 17, 2021 Finance and Administration Committee Meeting: Members had no comments on the minutes as presented. Ms. Ikawa moved, seconded by Mr. Graham. A roll call vote was taken and the motion to Approve the Minutes of the March 17, 2021, Finance and Administration Committee meeting passed by a unanimous vote.
2. Discussion: Legislative Update: Mr. Frost discussed state level legislation of interest to the Authority. He provided updates on several bills, including HB 154, which includes an amendment to the Affordable Housing Fund (AHF), and HB 586, which is a combination of two bills from last year's Governor's Housing Task Force. He discussed HB 288, a bill to eliminate the Housing Appeals Board (HAB), reporting it has now died without the House acting on it and noting this creates the potential for it to come back in the 2022 session. Mr. Frost then reported on Senate activity, discussing SB127, the omnibus appropriations bill, noting it has been tabled, but there is a potential it will be added to the budget. Mr. Frost then answered members' questions.
3. Approval: Impact Grant Request – Vital Communities - \$40,000: Mr. Reagan reviewed the request from the Vital Communities Workforce Housing Program for a \$40,000 grant from the Housing Partnership Grants Program. He reported, if approved, this would be the fourth year of funding from the Authority. Mr. Reagan reviewed Vital Communities' activities and their upcoming goals. He and Mr. Frost then answered members' questions, noting that this effort continues to receive significant local financial support. Mr. Graham moved, seconded by Ms. Ikawa. A roll call vote was taken and the motion to bring staff's recommendation for a \$40,000 Impact Grant to Vital Communities through the Partnership Grants Program to the full Board for approval passed by a unanimous vote.

Ms. Ikawa left the meeting at 11:55 a.m.

4. Approval: State of New Hampshire Consolidated Plan 2021-2025 and 2021 Action Plan for Use of HOME Investment Partnerships and Housing Trust Fund: Ms. Paradise reviewed the background of the 2021-2025 State of New Hampshire Consolidated Plan and the 2021 Action Plan. She noted that the Action Plan serves as the state's application for the Department of

Housing and Urban Development (HUD) funding each year. Ms. Paradise reviewed the process and timing for submitting the Plan, noting HUD's requirements and also reported that the Plan is now submitted on a fiscal year cycle as opposed to the previous calendar year requirement. She reported on the public comments period, the Housing and Community Development Planning Council (HCDPC) approval and noted the Community Development Finance Agency (CDFFA) is currently seeking their Board's approval of the Plan. Mr. Christon reviewed the filing process once approval has been received and answered members' questions. Mr. Shumway moved, seconded by Mr. Graham. A roll call vote was taken and the motion to bring staff's recommendation for approval of the State of New Hampshire 2021-2025 Consolidated Plan and 2021 Action Plan for the Use of HOME Investment Partnerships and Housing Trust Fund to the full Board for approval passed by a unanimous vote.

5. Other Business: Mr. Christon reported staff continues to monitor federal legislation, noting there is nothing substantive to report at this time.

There being no further business to bring before the Committee, Mr. Graham moved, seconded by Mr. Shumway, and following a roll call vote, the meeting adjourned at 12:02 p.m.