



Statement of Family Responsibility - Section 8 Housing Choice Voucher Program

Under the Section 8 Housing Choice Voucher Program, New Hampshire Housing Finance Authority (NHHFA) makes housing assistance payments on behalf of participating families toward their rent to owners of decent, safe and sanitary dwelling units.

Family Obligations: Any family participating in the Housing Choice Voucher Program with NHHFA must follow the rules listed below in order to continue to receive housing assistance under the program.

(a) Any information the family supplies must be true and complete.

(b) Each family member must:

1. Supply any information that NHHFA or HUD determines to be necessary for administration of the program, including submission of required evidence of citizenship or eligible immigration status.
2. Report any and all changes in household composition, income, assets or deductions in writing within five (5) calendar days of the change. Promptly notify NHHFA in writing if any family member no longer lives in the unit.
3. Disclose and verify social security numbers and sign and submit consent forms for obtaining information.
4. Supply any information requested by NHHFA or HUD for use in a regularly scheduled reexamination or interim reexamination of family income and composition.
5. Supply any information requested by NHHFA to verify that the family is living in the unit or information related to family absence from the unit.
6. Request written approval to add any other person as an occupant of the unit. Visitors may not stay more than 14 consecutive calendar days or a total of 30 calendar days per year.
7. Notify NHHFA in writing prior to the family being away from the unit for 30 days or more. Absence may not exceed 90 consecutive days or 90 days per calendar year. Prior written notice is required, documenting the length of the absence and affirming the intent

to return. The family is also responsible for paying rent and utilities during their absence, arranging for NHHFA inspection and receiving all correspondence.

8. Allow NHHFA to inspect the unit at reasonable times and after reasonable notice.
9. Give NHHFA and the owner at least 30 days notice in writing before moving out of the unit or terminating the lease.
10. Use the assisted unit for residence by eligible family members. The unit must be the family's only residence.
11. Promptly notify NHHFA in writing of the birth, adoption, or court-awarded custody of a child.
12. Request NHHFA written approval to add any other family member as an occupant of the unit.
13. Give NHHFA a copy of any owner eviction notice.
14. Do not cause damage to the unit or premises or permit any guest to damage the unit or premises. If a breach in Housing Quality Standards is life threatening, it must be corrected within 24 hours; all others must be corrected in 30 days.
15. Pay utility bills and supply appliances that the owner is not required to supply under the lease.
16. Engage in legal profit making activities in the unit as long as the primary use of the unit is the family's residence and the owner gives permission.

The family (including each family member) must not:

1. Commit any serious or repeated violations of the lease by causing any damage to the unit in excess of \$1,500, by owing three months or more of the family portion of the rent or by receiving a court determination that the family has committed a serious or repeated violation of the lease.
2. Breach an agreement with NHHFA to pay amounts owed.
3. Commit fraud, bribery, or any other corrupt or criminal act in connection with any Federal

Housing Program.

4. Participate in illegal drug-related activity, violent criminal activity or abuse alcohol in a way that will threaten the health and safety of others or the right to peaceful enjoyment of the premises by others or those residing in the immediate vicinity of the premises.
5. Be convicted of drug-related criminal activity or violent criminal activity.
6. Sublease or let the unit, assign the lease, transfer the unit or provide accommodations for boarders or lodgers.
7. Be subject to a lifetime registration requirement under a State sex offender program.
8. Ever have been convicted of drug-related criminal activity for the manufacture or production of methamphetamine on the premises of federally assisted housing.
9. Engage in abusive or violent behavior towards NHHFA personnel which includes verbal abuse or verbal harassment, whether communicated orally or in print format. It includes but is not limited to the use of profanity, racial slurs or gender-based labels and also includes physical abuse or physical violence.
10. Damage the unit or premises or permit any guest

to damage the unit or premises.

11. Receive tenant based assistance while receiving another housing subsidy for the same unit or a different unit under another federal, state or local housing assistance program.
12. Rent a unit from a relative, who is the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless NHHFA has determined (and has notified the owner and the family of such determination) that approving rental of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.
13. Own or have any interest in the unit (other than a cooperative or the owner of a manufactured home leasing a manufactured home space).

Illegal Discrimination. If the family has reason to believe that it has been discriminated against on the basis of age, race, color, religion, sex, disability, national origin or familial status, the family may file a housing discrimination complaint with any HUD office in person, by mail or by telephone. NHHFA will give the family information on how to fill out and file a complaint.

I hereby certify that I understand the family's obligations under NHHFA's program and that failure to comply with these obligations may result in the termination of participation in the program.

Family and Signature	
Name of Head of Household	Signature of Head of Household Date:
The family consists of the following members:	
Name of PHA:	PHA Representative/Title:
New Hampshire Housing Finance Authority	Dee Ann Pouliot, Managing Director Assisted Housing Division