



SECTION 3 WORKER & TARGETED SECTION 3 WORKER TIME TRACKING

Company: _____
 Project Name & Address: _____
 Project Start: _____ Project Completion: _____

Section 3 Worker Definition:

- ☐ Currently meets or when hired met at least **ONE** of the following within the past 5 years:
- A low-income (80% AMI) or very low-income (50% AMI) resident. Income for the previous or annualized calendar year is at or below the Area Median Income (AMI) Limit established and revised by HUD on 5/15/2023 **OR**
 - *Employed by a Section 3 Business Concern **OR**
 - *A YouthBuild participant

Targeted Section 3 Worker Definition (for Housing Community Development)

- *Employed by a Section 3 Business Concern **OR**
- ☐ Currently meets or when hired met at least **ONE** of the following within the past 5 years:
- Living within on (1) mile of the project **OR**
 - *A YouthBuild participant

*If the worker is either employed by a Section 3 Business Concern OR a YouthBuild participant, please note that the hours of this worked will be tracked in BOTH categories.

Req #	Date Range	Total Labor Hours	Section 3 Worker Hours	Targeted Section 3 Worker Hours
TOTAL:				



AFFIRMATION

I affirm that the information reported in this document is true, complete, and correct to the best of my knowledge and belief. Businesses who report false information to New Hampshire Housing Finance Authority may have their contracts terminated as default and be barred from ongoing and future considerations for contracting opportunities. I hereby certify, under penalty of law, that the following information is correct to the best of my knowledge.

Print Name

Signature

Date