

NEW HAMPSHIRE HOUSING FINANCE AUTHORITY
NOTICE OF FUNDING OPPORTUNITY
OPIOID USE DISORDER SUPPORTIVE HOUSING CAPITAL PROGRAM

SUBJECT

This Notice of Funding Opportunity (NOFO) is an announcement of funding for the Opioid Use Disorder Supportive Housing Capital Program (OUDSHCP) applications (Project Applications) from qualified organizations to develop affordable housing for individuals and households with Opioid Use Disorder (OUD) and other co-occurring substance use disorder or mental health (SUD/MH) issues that incorporates supportive services that provide for the needs of the residents.

Developers are limited to only one Project Application through this NOFO.

The proposed supportive housing can be in any area of the state. Applicants can, if eligible, apply for funding resources described in this NOFO.

NOFO RELEASE DATE: January 27, 2026

APPLICATION DEADLINE

Project Applications will be accepted as detailed in the Application Process section of this NOFO.

FUNDING RESOURCES

New Hampshire Housing has \$5,700,000 in Funding Resources available under this FY 2026 NOFO. NH Housing may, at its discretion, issue forward reservations of FY 2027 program funds. The per-project minimum funding amount available is \$150,000, and the maximum funding amount is \$3,000,000.

Funding Resources available under this NOFO per the FY 2026 Program Plan are listed below:

- New Hampshire Opioid Abatement Trust Fund, administered through the State Affordable Housing Fund (AHF) (RSA 204-C:57)

Projects that receive Funding Resources must comply with the applicable state and federal laws and regulations for such resources, including income and rent targeting. Projects must also adhere to all applicable New Hampshire Housing rules and policies, including the following. Please read all rules and policies.

- [Opioid Abatement Trust Fund Statute \(RSA 126-A:86\)](#)
- [Supportive Housing Capital Program – Opioid Use Disorder Program Guidelines](#)
- [Affordable Housing Fund Rules \(HFA 113\)](#)
- [Underwriting Standards and Development Policies for Supportive Housing](#)
- [Technical Design and Construction Standards](#) or [Technical Design and Construction Standards for Rehabilitation](#), as applicable
- [Design and Construction Policy Rules \(HFA 111\)](#)

To help ensure long-term success of projects, NH Housing will assess performance risk of the proposed project by reviewing various indicators of the likelihood of successful long-term performance, including:

- The amount and source of requested NH Housing funds;
- Security position of NH Housing loan(s);
- The demand for the proposed housing; and
- The long-term stability of revenue sources for providing services, including, but not limited to, fee-for services, or funding from the government, private sector, or fundraising.

Further, NH Housing may consider the project's adaptability to other housing uses should the finances and/or demand for the housing change. NH Housing reserves the right to reduce or deny funding to a project when it concludes that 1.) There is a high risk of nonperformance; 2.) NH Housing's funding is determined to be at a significant risk; and/or; 3.) Alternative uses are unfeasible.

New Hampshire Housing may require an intercreditor agreement to be executed when the NH Housing loan(s) is not in first security position. The terms of the intercreditor agreement will be determined on a case-by-case basis.

EVALUATION PROCESS

Project Applications will go through a two-step process (detailed below).

Step 1: Projects must first meet the threshold criteria. Projects that do not meet the threshold criteria are ineligible under this NOFO.

Step 2: Projects that meet the threshold criteria will then be evaluated under the scoring criteria.

THRESHOLD CRITERIA

Each Project Application will be evaluated to determine whether it meets the following Threshold Criteria.

1. **Project Feasibility and Appropriateness** – The NH Housing Supportive Housing financing application or Low-Income Housing Tax Credit Application (LIHTC) financing application, as applicable, shall be completed in full, including identification of all development sources of funds and construction timeline/flow of funds. The proposed project must be in compliance with the requirements of the OUDSHCP [Program Guidelines](#). The proposed project must be considered feasible from a financial and regulatory standpoint, including being in compliance with NH Housing's [Underwriting Standards and Development Policies for Supportive Housing](#) and/or [Underwriting Standards and Development Policies for Multifamily Finance](#), as applicable.
2. **Project Sustainability** – In addition to the line-item operating budget included in the Supportive Housing Financing Application, the applicant must provide a detailed narrative of the project's operating budget describing anticipated project expenses, including supportive services costs, and corresponding sources of ongoing funding for property operations and services. All funding sources must be described in detail, including whether funds are committed, the conditions required for ongoing funding, how long funds are available/end date of funding contract, etc. If applicable, the applicant must describe a feasible plan to secure ongoing reimbursement through Medicaid, contracts with NH Department of Health and Human Services, commitments from partner organizations, or other established and credible sources of ongoing financial support. The applicant must submit contact information for the

funding organization(s). The project must appear operationally sustainable from a financial standpoint. NH Housing, in its sole discretion, may require additional information to confirm the availability and sustainability of project operating funds.

3. **Beneficiary Targeting** –All units funded through the OUDSHCP must serve individuals or households with a member with Opioid Use Disorder (OUD) and other co-occurring substance use disorder or mental health (SUD/MH) issues as described in NOFO Exhibit E: [Program Guidelines](#). This beneficiary targeting must be confirmed in the project cover letter.
4. **Sponsor Qualifications** – Project sponsors or co-sponsors must demonstrate a successful history of providing housing for individuals with OUD and other co-occurring SUD/MH issues in combination with a service program designed to address the resident’s needs. Project sponsors must be an eligible entity according to the NOFO Exhibit E: [Program Guidelines](#). A letter describing the sponsor/co-sponsor’s qualifications must be submitted with the Project Application.
5. **Site Control** – Applicant must have secured site control (in the form of a deed, an executed option to purchase, or a long-term lease or option to enter into a lease with a duration at least as long as the 30-year affordability period) or, at minimum, have a property identified if site control is not secured. Applicants who do not have site control at the time of application will be required to obtain site control within **90 days** of receiving a financing reservation from New Hampshire Housing. Evidence of site control, or a letter describing the plan to obtain site control, must be submitted with the Project Application.
6. **Income Targeting and Rent Limits** –
 - a. Projects must meet the resident income limits as described in NOFO Exhibit E: [Program Guidelines](#). All projects must meet **one** of the following minimum income targeting restrictions for occupying households for the length of the mortgage but in no case less than 30 years. Projects may target a higher percentage of the units than the minimum. In no case may more than 50% of the units of a project be occupied by households with incomes above 80% AMI.
 - i. 20% of the units must be rented to households with incomes at or below 50% of the area median income (AMI).
 - ii. 40% of the units must be rented to households with incomes at or below 60% AMI.
 - iii. 50% of the units must be rented to households with incomes at or below 80% AMI.
 - b. Rent plus utility costs charged to the resident households may not exceed 30% of the maximum income level in each income targeting category. NH Housing will assess the appropriateness of rents based on factors including the housing and service program model.
 - i. Shared Bedroom Units may charge no more than 50% of the 0-Bedroom rent limit amount.
 - ii. Single Room Occupancy (SRO) units may charge no more than 75% of the 0-Bedroom rent limit amount. For the purposes of this NOFO, SRO housing is described as individual (single occupancy) units and shared kitchen and/or sanitary spaces.
 - c. Applicable income and rent limits for Multifamily Tax Subsidy Projects are available on New Hampshire Housing’s [website](#).
7. **Maximum Per-Unit Subsidy Limit** – Projects will be limited to the lesser of a maximum project subsidy from New Hampshire Housing of \$2,000,000 OR \$300,000 per OUDSHCP funded unit. Shared Bedroom units are each considered one unit, regardless of the number of resident beds that will be contained within the unit. The maximum per-unit subsidy limit is based on the total number of units

being created new or improved as part of a substantial rehabilitation. Applicants must reference the appropriate subsidy amount in the completed financing application submitted with the Project Application.

8. **Developer Capacity** – The project’s Developer/Sponsor must meet the following requirements:
 - a. Have the capacity, experience, and ability to successfully complete the project. The Sponsor must have successfully completed a multifamily development project.
 - i. If the Sponsor does not meet the requirements above, an experienced, qualified consultant shall be hired by the Sponsor to assist the Sponsor from the time of application creation to construction completion.
 1. A copy of the consultant contract must be submitted with the application.
 2. All development consultant fees shall be paid from the allowable developer fee
 - b. Submit a list of all development projects recently completed and currently underway by the Sponsor and/or development consultant (in any state, including NH).
 - c. Have appropriate staffing and/or consultant in place to complete the proposed project.
 - i. Submit a list of staff (with job titles) and corresponding resumes who will be working on the project.
 - d. Be compliant or otherwise not in default with this or any other NH Housing program as determined by NH Housing.
9. **Management Capacity** – Applicant must demonstrate organizational capacity to manage and operate the property. Applicant must submit the [Management Entity Questionnaire and Experience Requirements](#) as part of the application submission.
 - a. Applicants may partner with an established management company to meet this threshold requirement. In that case, the management company shall complete the management entity questionnaire. If an applicant plans to partner with an established management company, a Letter of Interest (LOI) from the management company must also be submitted with the Project Application.
10. **Matching Resources** – New Hampshire Housing requires the commitment of matching resources equal to 5% of all Funding Resources provided by the OUD Supportive Housing Capital Program toward the development budget. Matching resources may be from federal or non-federal sources. Grants, applicant cash contributions, donations in the form of cash, or value of real estate (as determined by documentation, such as an appraisal) are eligible sources of match. So-called “sweat equity” is not an eligible matching resource. Evidence of funding commitment must be provided with the Project Application.
11. **New Unit Production** – The project must include the creation of new units of eligible supportive housing. Applications for the substantial rehabilitation of existing housing may be eligible if the proposed project also includes financing to create new eligible supportive housing units. An exception may be granted for existing properties with significant code and safety issues when such issues mean the housing might be lost in the next two to four years due to condemnation or government action (documentation to evidence this must be provided with the application). For projects rehabbing an existing multifamily residence, indicate in the Cover Letter the number of current housing units and the number of new units that will be created as part of the rehabilitation.
12. **Supportive Housing Service Plan** – Applicant must submit the completed [Supportive Services Plan Template](#) with their Project Application describing the type of services to be provided, the sponsor’s

qualifications and capacity to provide the services, and the sources of funding for services, how residents will be provided access to ongoing recovery services, etc. If applicable, Project Applications must also include a copy of the Program Rules for residents of the organization's existing housing programs, if any.

- 13. Market Information** – Applicant must document the demand for the proposed housing project. Project Applications must include a narrative to support the need for the proposed housing model for the identified target population in the identified area, referencing available population data and data on the current availability of housing programs for people in recovery, information documenting the anticipated number of individuals/households who would be eligible to live in the proposed residence, etc. NH Housing in its sole discretion may require additional information and reference available data to assess the need for the project. NH Housing reserves the right to fund only the highest scoring Project in a specific municipality if multiple eligible Project Applications for the same municipality are submitted.
- 14. Local Approvals** – Applicant must describe and reference what local approvals the project will need for the proposed project and include a description of the status of obtaining these approvals. Applicant must include the contact information for the local planning/zoning official(s). NH Housing may contact the official(s) for more information on the approval status.
- 15. State Level Certification** – Applicants of Recovery Residence projects must describe a feasible plan to be certified by the designated state certifying body and registered with the NH Department of Health and Human Services within six months of the project being placed in service. Applicants must provide evidence supporting the proposed project's eligibility for certification, reference their organization's existing properties that are certified, if any, and identify the proposed project's anticipated level of certification.
- 16. Historic Review** - Applicants must submit evidence that the Request for Project Review has been submitted to the [NH Division of Historical Resources \(NHDHR\)](#) EMMIT system.
- 17. Capital Needs Assessment** - All Rehab Properties that are more than ten years old at the time of application are required to submit a Capital Needs Assessment (CNA) at the time of application according to NH Housing's [Technical Design and Construction Standards for Rehabilitation](#). Applicants who do not have a CNA at the time of application will be required to submit one within 30 days of the application deadline, along with updated construction cost estimates, if applicable.

SCORING CRITERIA

Applications that meet the Threshold Criteria will be evaluated based on the Scoring Criteria. Scores from the Scoring Criteria will be used to allocate Funding Resources. The Scoring Criteria must be fully met as described in the NOFO in order for points to be awarded – partial points will not be awarded unless indicated in the scoring criteria description. Applications are scored internally by New Hampshire Housing staff.

- 1. Walk Score** – Points will be awarded to projects which receive a Walk Score of 40 or higher. Projects with public sewer and water or within ¼ mile of fixed route public transit may receive these points if the location of the proposed project or an immediately adjacent site receives a Walk Score of 36 or higher. Projects with public water and sewer and also located within ¼ mile of fixed route public transit may receive these points with a Walk Score of 32 or higher. Applicants must submit a copy of the Walk Score results from Walkscore.com – **8 points**

2. **Advanced Project Readiness** – Projects will receive the following points for demonstrating Advanced Project Readiness:
- a. The proposed project must have been granted site plan approval prior to the time of final application. Applicants must submit copies of local approval decisions (Notice of Decision or equivalent) issued by the municipal authority along with a permit status letter from the project engineer or sponsor's attorney indicating that the approval meets the requirements of RSA 676:4, I(i). This letter must also reference the date(s) on which Planning, Zoning, Historical, Conservation, &/or other approvals were granted and provide a narrative speaking to the satisfaction of any conditions, including expiration, of approval – **10 points**
 - b. Construction cost estimates obtained from qualified contractor – **10 points**
 - i. Applicant must submit the schedule of values from the contractor with the Project Application to receive these points.
 - c. Design/Construction Readiness
 - i. Schematic Design Plans and Specifications (site plans, floor plans, elevations, etc.) completed – **5 points**
- OR**
- ii. Building Permit Plan Set – **7 points**
3. **Environmental Due Diligence** - Phase I Environmental Site Assessment completed in the past five years – **3 points**
4. **Target Population** – Projects serving the following specified persons and households will receive the following points:
- a. At least half of the of the units in the project will serve households experiencing homelessness¹ or at risk of homelessness² – **3 points**
5. **Matching Resources** – Project Applications will be awarded points for non-New Hampshire Housing sources of funding for the project development that have been applied for and are likely to be awarded to the project or have already been awarded to the project. Matching sources include grants, loans, historic tax credit equity, developer equity/cash contribution and donations of land, or long-term lease value. Points will be awarded for a match equal to the lesser of each full 5% of the estimated total development cost OR 100% of the requested OUDSHCP funds above the required minimum commitment of funds outlined in Threshold Criteria #10.

¹ For the purposes of this NOFO, a person or family experiencing homelessness means one of the following:

- The individual or family lives in a shelter and lacks a fixed, regular, and adequate residence and has a primary nighttime residence that is a supervised publicly/privately operated shelter designed to provide temporary living accommodation;
- An individual who lives in a hospital or institution that provides a temporary residence for individuals intended to be institutionalized; or
- The individual or family live(s) in a public/private place not designed for, or ordinarily used for sleeping by human beings.

² For the purposes of this NOFO, a person or family at-risk of experiencing homelessness means one of the following:

- The individual or family pays more than 50% of their gross income toward rent;
- The individual or family lives with friends or relatives due to an emergency or homeless situation and it is a temporary living arrangement. If the individual or family were not staying with friends or relatives, they would be homeless;
- The individual or family is living in a substandard living situation, such as a campground or other temporary placement;
- The individual or family is fleeing from a domestic violence situation; or
- The individual is living with aging parent(s), other relative(s), or caretaker(s) that provide shelter, without which the individual would be homeless.

- a. One point will be awarded for each matching resource equal to the lesser of each full 5% of the estimated total development cost OR 100% of the requested OUDSHCP funds that have been applied for and are likely to be awarded to the project. The applicant must submit evidence that funds are likely to be committed according to the criteria below – **Up to 10 points**
The criteria for a “likely” award of matching funds are:
 - i. Application has been submitted;
 - ii. The project is an eligible use for the funding applied for;
 - iii. The funding can be committed in a timeframe that would allow the project to close within one year of the date the application to this NOFO is submitted; and
 - iv. Funding must be explicitly tied to the proposed project outlined in the application.
- b. Two points will be awarded for each matching resource equal to the lesser of each full 5% of the estimated total development cost OR 100% of the requested OUDSHCP funds that have been committed to the project. Applicant must submit a copy of the funding commitment letter or other documentation confirming the funds are committed to the project, including a Low-Income Housing Tax Credit (LIHTC) Reservation Letter– **Up to 20 points.**

APPLICATION PROCESS

Applications for this NOFO will be accepted on the following reservation cycle schedule:

Application Due Date	New Hampshire Housing Response Date
April 10, 2026	July 10, 2026

The Project Application and exhibits/attachments must be submitted to New Hampshire Housing via the [HDS NextGen Application Portal](#) by 4:30 PM on the due date. The application portal, along with instructions, will be available approximately 30 days prior to the application due date.

- Applications will not be accepted after 4:30 PM on April 10, 2026, unless Funding Resources remain available or become available, and a notice has been issued.

New Hampshire Housing staff will review all Project Applications for Threshold Criteria. If the project does not meet all Threshold Criteria, the application will be rejected. If the project meets all Threshold Criteria, the project will be scored according to the NOFO Scoring Criteria. Funds will be awarded to the highest scoring applications through the issuance of a conditional financing reservation. The number of projects receiving an award will be limited to the amount of funding available. Within 90 days of the application due date, staff will reply in writing to the applicant and will either issue a conditional financing reservation, reject the application, or ask for additional documentation/information.

If an applicant meets the Threshold Criteria but all funding through this NOFO has been reserved, the applicant may be placed on a waiting list. Applicants on the waiting list may be eligible for funding if a project that received a financing reservation fails to move forward, or New Hampshire Housing allocates additional funding for the Supportive Housing Program.

Projects that receive a reservation will have 120 days from the date of the reservation letter to satisfy project-specific progress phase requirements that will be outlined in the reservation letter. A project that meets the progress phase requirements will have one year from the date of the NH Housing reservation letter to close on the NH Housing loans.

- Failure to meet these specific requirements will result in the expiration of the reservation of resources.

STANDARD PROVISIONS

Standard provisions are Attachment A to this NOFO.

ADDITIONAL RESOURCES – DEVELOPMENT CONSULTANTS

New Hampshire Housing does not endorse or recommend specific development consultants to applicants. However, we do recognize the significant need for development consulting services for many organizations that want to develop supportive housing but do not have the professional and/or staff capacity to do so. With that in mind, we share the following information.

Development Consultant List

We have compiled a list of potential development consultants. Again, we do not endorse any particular consultant. Please click [here](#) for the list. The applicant is responsible for all aspects of engaging with a development consultant for their project.

Predevelopment Loan Program

New Hampshire Housing administers a Predevelopment Loan Program that provides funds to certain types of non-profit organizations to assist in paying for pre-development costs, such as architectural and engineering fees. Additionally, up to 33% of the predevelopment loan funds can be used to pay for a development consultant. See the Predevelopment Loan Program Rules on our [website](#) for more details, including how to apply for these funds.

CONTACT INFORMATION

Questions about this NOFO or the Supportive Housing Program can be directed to Emily Boisvert, Senior Multifamily Lending Officer at eboisvert@nhhfa.org or 603-310-9364.

EXHIBIT A: STANDARD PROVISIONS

STANDARD PROVISIONS

1. Subject to New Hampshire Housing's right to terminate earlier, this NOFO will remain open until all available funds have been reserved. This NOFO may be reopened after closing at the sole discretion of New Hampshire Housing staff.
2. Applicants are responsible for ensuring submissions are complete, accurate, and comply with this NOFO. Proposals that do not comply with this NOFO may be rejected and may not be further evaluated or considered.
3. NH Housing may, at its sole discretion, permit applications to immediately correct minor defects within their submission, using a cure period provision. If this opportunity is granted by NH Housing, applicants will be notified of the specific error or missing document and will have two business days from the time of notification to cure the identified issue(s). All requirements of the cure period option will be outlined in the application review process published on NH Housing's website by May 1 of each year.
4. New Hampshire Housing may discuss proposals with applicants and seek clarification or modifications.
5. This NOFO is subject to all applicable state and federal laws, regulations, and policies.
6. New Hampshire Housing assumes no obligation, responsibility, or liability for any costs incurred by the applicant in preparing a response to this NOFO.
7. New Hampshire Housing is subject to the Right To Know law, RSA Chapter 91-A (RTK Law). This could mean that the RTK Law may require submissions to be made available to the public upon request. Therefore, applicants are advised not to include information that they deem proprietary or confidential.
8. NH Housing's Executive Director, or their designee, is authorized to modify the NOFO to clarify provisions and to make corrections and other warranted revisions. NH Housing shall republish the NOFO whenever revisions are made.

EXHIBIT B: SUPPORTIVE HOUSING FINANCING APPLICATION

Link to [Supportive Housing Program Financing Application](#)

Applicants submitting a LIHTC Project Application must submit the NH Housing LIHTC Financing Application and do not need to submit the Supportive Housing Financing Application.

SUBMISSION REQUIREMENTS

For an application to be considered complete, all items listed below must be submitted. Additional materials may be provided to support the application. The documents marked “if applicable” are required if they pertain to your project. Project Applications may be rejected if all submission requirements are not provided by the application deadline.

General Requirements

- Completed NOFO Exhibit B: [Supportive Housing Program Financing Application](#)
 - ***Applicants submitting a LIHTC Project Application must submit the NH Housing LIHTC Financing Application and do not need to submit the Supportive Housing Financing Application.***
- A Cover Letter summarizing the project and indicating the amount of Funding Resources requested.
- A description of the scope of work for the development project. If this is a rehabilitation project, indicate what work will be done on the property, including major system replacements, etc.
- The Sponsor's Self- Score as indicated by a letter outlining the scoring categories the sponsor feels the project is eligible for and a description of the back-up documentation included with the Project Application to support eligibility for the points. NH Housing, in its sole discretion, will determine whether a project is eligible to receive points for each scoring category.

Threshold Criteria Submission Requirements

1. Project Feasibility and Appropriateness	Completed Supportive Housing Financing Application or LIHTC Financing Application.
2. Project Sustainability	<ul style="list-style-type: none"> • A letter with a detailed narrative of the operating budget as indicated in the NOFO • Direct contact information for all operating funding sources. • Copies of any current operating funding contracts (if applicable)
3. Beneficiary Targeting	A description of the target population in the Cover Letter confirming that all units funding through the OUDSHCP will serve the target population.
4. Sponsor Qualifications	A letter with a detailed narrative of the sponsor's qualifications as indicated in the NOFO.
5. Site Control	Evidence of site control (ex. Option to Purchase Agreement, Deed, etc.) or written plan to obtain site control within the time period described in the NOFO.
6. Income Targeting and Rent Limits	Completed Financing Application with the appropriate income targeting and rent limits included.
7. Maximum Per-Unit Subsidy Limit	<ul style="list-style-type: none"> • Cover letter indicating the amount of Funding Resources requested within the subsidy limits described in the NOFO. • Completed Financing Application including the amount of Funding Resources requested.
8. Developer Capacity	<ul style="list-style-type: none"> • A letter detailing the sponsor's capacity to complete the development project, including the following information; <ul style="list-style-type: none"> • A list of the sponsor and/or development consultant's projects in development (in any state, including New Hampshire)

	<ul style="list-style-type: none"> • A list of development projects completed by the sponsor and/or development consultant, including the location, brief description of the project, total development cost, and funding sources • A list of staff who will be working on the project. • Resumes of staff working on the project, including the development consultant (if applicable). • A copy of the development consultant contract (if applicable).
9. Management Capacity	<ul style="list-style-type: none"> • Completed Management Entity Questionnaire and Experience Requirements template. • LOI from a third-party management agency (if applicable).
10. Matching Resources	Confirmation of committed matching resources in the form of a commitment letter, executed grant agreement, etc.
11. New Unit Production	For projects rehabbing an existing multifamily residence, indicate in the Cover Letter the number of current housing units and the number of new units that will be created as part of the rehabilitation.
12. Supportive Housing Service Plan	<ul style="list-style-type: none"> • Completed Supportive Services Plan Template • A copy of the Program Rules (if applicable) • LOI from a third-party service provider (if applicable)
13. Market Information	A written narrative describing the demand for the proposed housing project as indicated in the NOFO.
14. Local Approvals	<ul style="list-style-type: none"> • A written narrative of the status of local approvals and what additional approvals are needed, including the anticipated timeline of receiving final approval and contact information for the local planning/zoning official(s). • Local permit status letters, if any (can be conditional).
15. State-Level Certification	For Recovery Residence projects, a written narrative describing the project's eligibility for certification by the designated state certifying body as indicated in the NOFO.
16. Historic Review	Applicants must submit evidence that the Request for Project Review has been submitted to the NH Division of Historical Resources (NHDHR) NH Division of Historical Resources (NHDHR) .

Scoring Criteria Submission Requirements

1. Walk Score	Submit the Walk Score results from Walkscore.com and, if applicable, provide evidence that shows how the project site meets the other requirements outlined in the NOFO (such as a map that show distance from proposed project to public transit, and/or project plans that show public water and/or sewer infrastructure).
2. Advanced Project Readiness	
a.	Site Plan approval letter (if applicable) and permit status letter from the sponsor's attorney or town planning/zoning official.
b.	Construction cost estimates in the form of a schedule of values from a qualified contractor.
c.	Schematic Design Plans and Specifications OR 75% plans and specifications

3. Environmental Due Diligence	A copy of the Phase I Environmental Site Assessment completed in the past five years.
4. Target Population	Indication in the Cover Letter and Financing Application that at least half of the Program funded units within the project will serve households experiencing homelessness or at risk of homelessness. Income Targeting and Rent Limits must support this unit restriction.
5. Matching Resources <ul style="list-style-type: none"> a. b. 	<p>A copy of the submitted funding application and information/documentation from the funding source confirming that the project is an eligible use for the funding and that the funding can be committed in a timeframe that would allow the project to close within one year of the date of the application to this NOFO.</p> <p>A copy of the funding commitment letter or other documentation confirming the funds are committed to the project, including a Low-Income Housing Tax Credit (LIHTC) Reservation Letter.</p>

PROGRESS PHASE REQUIREMENTS

The progress phase requirements included below are examples of the project milestones/benchmarks that projects will be required to meet over a specified timeline to maintain their conditional financing reservation. Each project will have a unique set of progress phase requirements, which will include all or some of the sample project phase requirements included here.

Progress phase requirement extensions may be granted at the sole discretion of New Hampshire Housing. The conditional financing reservation may be rescinded at the sole discretion of New Hampshire Housing for not meeting the progress phase requirements.

Examples of progress phase requirements include:

- Evidence of continued site control. Option to purchase agreement or purchase and sales agreement if the applicant does not own the property and did not have it under contract to purchase at the time of application.
- Submission of updated Financing Application (with requested updates, if applicable)
- Copy of contract for development consultant services (if applicable)
- Market information supporting demand for a proposed housing project
- Environmental site assessment, HUD checklist, and related reports (lead, asbestos, historic, archeological, etc.) if required by New Hampshire Housing.
- Submission and approval of tenant selection plan, management plan, sample lease, and marketing plan/affirmative fair housing marketing plan, if applicable.
- Submission and approval of tenant supportive services plan.
- Appraisal or broker's Opinion of Value.
- Evidence of zoning/local approvals.
- Long-term financing letter of commitment.
- Construction financing letter of commitment.
- Executed grant agreements.
- Final plans and specifications.
- Soils and/or structural engineering report.
- Copy of the architect contract.
- Executed tenant services agreement binding on both parties.
- Executed Management Agreement binding on both parties.
- Cost estimates (or bids if available) by schedule of value. Must comply with limits on contractor overhead and profit per NH Housing's Design and Construction Policy.

Link to [OUDSHCP Program Guidelines](#).